

**WILKINSBURG BOROUGH**  
**Council Reorganization Meeting**  
**January 6, 2014**

**ADMINISTRATION OF OATH OF OFFICE – MAYOR**

The Honorable Kim Hoots administered the Oath of Office to Mayor John A. Thompson earlier this day.

**ADMINISTRATION OF OATH OF OFFICE – COUNCIL**

Mayor John A. Thompson administered the Oath of Office to the following Council members in the following order:

Councilman Patrick Shattuck – 2<sup>nd</sup> Ward  
Councilwoman Marita Garrett – 1<sup>st</sup> Ward  
Councilwoman Pamela Macklin – 2<sup>nd</sup> Ward  
Councilman Michael Lefebvre – 3<sup>rd</sup> Ward  
Councilman Marc V. Taiani – 3<sup>rd</sup> Ward

Tax Collector Lisa Ciccarelli was not in attendance and was administered the Oath of Office earlier this day.

**CALL TO ORDER**

The Honorable John A. Thompson called the meeting to order at approximately 6:47 PM in Council Chambers, second floor of the Municipal Building, 605 Ross Ave., Wilkinsburg, PA.

**PLEDGE OF ALLEGIANCE**

Following the pledge of allegiance, a moment of silence was observed to remember victims of violent crime.

**ROLL CALL**

The roll was called to establish a quorum. Present were Mr. Lefebvre, Ms. Garrett, Mr. Taiani, Ms. Trice, Mr. Shattuck, Ms. McCarthy-Johnson, Ms. Macklin and Ms. Moore. Marla P. Marcinko, Borough Manager and Mayor John A. Thompson were also present. A quorum was established.

**PRESENTATION OF PROCLAMATIONS OF APPRECIATION**

Mayor Thompson presented proclamations to former Councilman Jason Cohn and former Councilwoman Tracey Evans. Mayor Thompson read aloud the proclamations before presentation. Ms. Ervin was not present to receive her proclamation.

**NOMINATION AND ELECTION OF COUNCIL PRESIDENT**

Mr. Lefebvre nominated Ms. McCarthy-Johnson to the office of Council President.

A motion was made by Mr. Taiani, seconded by Mr. Lefebvre, to close the nominations for Council President.

**All voted in favor of the nomination.**

**NOMINATION AND ELECTION OF COUNCIL VICE-PRESIDENT**

Mr. Lefebvre nominated Ms. Moore to the office of Council Vice-President.

A motion was made by Mr. Taiani, seconded by Mr. Shattuck, to close the nominations for Council Vice-President.

**All voted in favor of the nomination. Motion carried.**

**NOMINATION AND ELECTION OF CHAIRPERSON PRO-TEMPORE**

Ms. Garrett nominated Mr. Shattuck to the office of Chairperson Pro-Tempore.

Ms. Moore nominated Mr. Lefebvre to the office of Chairperson Pro-Tempore.

A motion was made by Mr. Taiani, seconded by Mr. Lefebvre, to close the nominations for Chairperson Pro-Tempore.

All voted in favor of the nomination of Mr. Shattuck.

**APPOINTMENT OF BOROUGH SOLICITOR**

A motion was made by Mr. Lefebvre, seconded by Mr. Taiani, to appoint Michael J. Witherel Associates as Borough Solicitor.

**All voted in favor of the motion. Motion carried.**

**APPOINTMENT OF BOROUGH ENGINEER**

A motion was made by Ms. Moore, seconded by Ms. Macklin, to appoint Glenn Engineering as Borough Engineer.

**All voted in favor of the motion. Motion carried.**

**APPROVE 2014 MEETING SCHEDULE - Resolution No. 14-001**

The Wilkesburg Borough Council hereby approves the Meeting Schedule for 2014 as follows:

The regular scheduled meetings of the Council of the Borough of Wilkinsburg for the Calendar Year 2014, will be held on the second Wednesday of each month with the following exception: the August meeting will be held on August 6, 2014.

The Council of the Borough of Wilkinsburg will hold monthly work sessions to address financial, public safety and capital planning issues as well as general matters and to conduct such other business as may come before the Council. The work sessions, for the Calendar Year 2014, will be held on the first and third Wednesdays of each month with the following exceptions: there will not be a work session on June 4, there will not be a work session on July 2, there will not be a work session in August and there will be no work session on December 17, 2014.

A motion was made by Mr. Lefebvre, seconded by Ms. Moore, to accept and approve Calendar Year 2014 Borough Council Meeting Schedule.

**All voted in favor of the motion. Motion carried.**

Ms. Macklin inquired as to whether there would be committees of Council and whether those meetings would be advertised. Ms. Marcinko advised that the meeting schedule approved by Council would be advertised in advance of the next scheduled meeting.

#### **NEW BUSINESS**

##### **Resolution No. 14-002 – Approving Martin Luther King, Jr. Day March**

**Moved:** Ms. Macklin

**Second:** Mr. Taiani

Mr. Taiani inquired if a rain date had been designated and was advised that there was no alternate date.

**All voted in favor of the motion. Motion carried.**

##### **Resolution No. 14-003 – Approving execution of agreement with Berkheimer Tax Administrator and Lisa Ciccarelli for collection of current real estate taxes..**

Ms. Marcinko explained that the newly-elected tax collector intends to deputize Berkheimer Tax Administrator to collect current Borough real estate taxes. This system has been in place since 2006. The agreement is included in Council agenda packets and has been reviewed by legal counsel.

**Moved:** Mr. Lefebvre

**Second:** Ms. Moore

Ms. Macklin inquired about reconciliation reports showing amounts collected by and fees paid to tax collectors. Ms. Marcinko stated that the statements are received monthly.

**All voted in favor of the motion. Motion carried.**

President McCarthy-Johnson suggested that the Borough offices be closed on January 7, 2014 due to severe weather. Ms. Trice requested that essential personnel be required to report. This would include the Police Department and Department of Public Works. It was also requested that the municipal building be open as a warming center. Ms. Moore stated that South Avenue Methodist Church is an approved location for a warming center by the American Red Cross.

**Moved:** Mr. Lefebvre

**Second:** Ms. Moore

**All voted in favor of the motion. Motion carried.**

**ADJOURNMENT**

Being no further business, on motion by Ms. Moore, second by Mr. Taiani, the meeting was adjourned at approximately 7:07 P.M.

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Vanessa McCarthy-Johnson  
Council President