

**WILKINSBURG BOROUGH**  
**Council Legislative Meeting**  
**January 8, 2014**

**CALL TO ORDER**

President McCarthy-Johnson called the meeting to order at approximately 7:00 PM in Council Chambers, second floor of the Municipal Building, 605 Ross Ave., Wilkesburg, PA.

**ROLL CALL**

The roll was called to establish a quorum. Present were Mr. Lefebvre, Ms. Garrett, Mr. Taiani, Ms. Trice, Ms. Moore, Mr. Shattuck, Ms. Macklin and President McCarthy-Johnson. Marla P. Marcinko, Borough Manager and Solicitor Michael J. Witherel were also present. Mayor John A. Thompson was absent. A quorum was established.

**PLEDGE OF ALLEGIANCE**

Following the pledge of allegiance, a moment of silence was observed to remember victims of violent crime.

**PUBLIC COMMENT**

None at this time.

**AGENDA ITEMS**

**1. Adopting Ordinance No. 2924 – Establishing Handicap Parking Space – 324 South Avenue.**

**Moved:** Mr. Lefebvre

**Second:** Ms. Moore

**All voted in favor of the motion. Motion carried.**

**2. Approving Council Meeting Minutes of 12/4/13 and 12/11/13.**

**Moved:** Mr. Lefebvre

**Second:** Ms. Moore

Ms. Macklin commented on the December 4, 2013. She stated that there was no reference to the cost of the traffic circulation study included and the amount budgeted to parks equipment and maintenance had been reduced. She also commented on the lack of a plan for the Eastridge Library Branch which makes it difficult to have a target number to reach through fundraising. She also requested that “and plans” be added in the December 11 minutes on page 3, after “financial status”. Additionally, she commented that staffing levels have been budgeted in the Police Department and that a good faith attempt should be made to fill those positions. Ms.

Marcinko reminded Council that the minutes are not intended to be a transcription of the discussion and only official action of Council is required to be included. Council had agreed two years ago to continue to include a general summary of discussions but not a verbatim transcription. Mr. Taiani commented that, in his experience in serving on various boards and commissions, the Borough's minutes are extremely comprehensive and he called the question. Mr. Lefebvre stated that his motion is to accept the minutes as presented. Mr. Taiani commented that no further discussion is to take place after the question is called.

**Yes:** Ms. Moore, Mr. Shattuck, Mr. Lefebvre, Ms. Garrett, Mr. Taiani, Ms. Trice, President McCarthy-Johnson

**No:** Ms. Macklin

**Motion carried 7:1**

**3. Approving December Checks issued:**

<b>Regular Disbursements 12/01 – 12/31/13</b>	<b>\$ 538,774.96</b>
<b>Payroll Disbursements</b>	<b>445,020.74</b>
<b>Voided Checks</b>	<b><u>(1,446.33)</u></b>
<b>Total Disbursement</b>	<b>\$ 982,349.37</b>

**Moved:** Ms. Moore

**Second:** Mr. Lefebvre

**Yes:** Ms. Moore, Mr. Shattuck, Mr. Lefebvre, Ms. Garrett, Mr. Taiani, President McCarthy-Johnson

**No:** Ms. Trice, Ms. Macklin

**Motion carried 6:2**

**4. Approving Resolution No. 14-004 – Reappointing Glenn Freund – Planning Commission.**

Ms. Marcinko explained that Mr. Freund filled a vacancy and served the balance of that term which continues through Jan. 31, 2014. He is being reappointed to a four-year term which will expire December, 31, 2018.

**Moved:** Mr. Lefebvre

**Second:** Ms. Moore

**All voted in favor of the motion. Motion carried.**

**5. Approving Resolution No. 14-005 – Appointing Jeanne Drennan – Shade Tree Committee.**

**Moved:** Ms. Moore

**Second:** Mr. Lefebvre

**All voted in favor of the motion. Motion carried.**

### **OLD BUSINESS**

President McCarthy-Johnson questioned whether the Police Department renovations are complete. Ms. Marcinko stated that final inspections and walk throughs have been completed. There are items which need to be addressed in order to obtain an occupancy permit. Mr. Witherel stated that a variance to the requirements of the Code may be sought by letter request. Mr. Taiani questioned the project costs. Ms. Trice inquired about the specific code violations. Ms. Marcinko stated that most of the violations related to accessibility requirements. President McCarthy-Johnson stated that the heat is not working in the back investigation room and the one-way glass is can be viewed through. It was stated that the glass is not of the correct type per Chief Coleman's consultation with the City of Pittsburgh. Ms. Macklin questioned who designed the project and was responsible for ensuring compliance with ADA requirements.

### **NEW BUSINESS**

President McCarthy-Johnson stated that she requested that changes be made to the Council seating arrangement and that Ms. Trice and Ms. Macklin did not adhere to the change, by their own choice.

Ms. Trice questioned the representative from Eastern Area Pre-Hospital Services about increased response times for E-0 calls. Most likely those numbers have increased due to slower travel in inclement weather.

President McCarthy-Johnson commented on the Council Committee structure and that the current structure has worked well for the past two years. In keeping with this structure, the Council Committees are as follows:

Finance – Chairperson Michael Lefebvre  
Public Safety – Chairperson Vanessa McCarthy-Johnson  
Capital Planning – Chairperson Patrick Shattuck  
TCVCOG – Paige Trice, Primary; Pamela Macklin, Alternate  
Library Board – Eugenia Moore  
Three Rivers Wet Weather Elected Officials – Pamela Macklin

#### **1. Appointment to the Congress of Neighboring Communities Executive Committee.**

A motion was made by Mr. Lefebvre, seconded by Ms. Macklin, to appoint Ms. Garrett as Council representative to the Congress of Neighboring Communities Executive Committee.

**All voted in favor of the motion. Motion carried.**

President McCarthy-Johnson read a quote from George Barnard Shaw: "I am of the opinion that my life belongs to the community and as long as I live I am privileged to do for it whatever I can". She stated that she would like conduct at meetings to be professional and public comment will be limited to three minutes per person. A strategic planning meeting will be scheduled to develop goals and objectives for 2014-2015. A facilitator will be identified at a later date. Ms. Macklin suggested receiving a monthly report from the WCDC. Ms. Trice suggested that minutes from the Borough's boards, committees and commissions be made available to Council. Ms. Moore stated that there are new hours for Eastridge Library and announced that an information session on the Affordable Care Act will be held on January 11, 2014 at 1:00 p.m. at the Wilkinsburg Library.

Mr. Lefebvre suggested that Council address the vacancy created with the resignation of former Councilwoman Eve Goodman. Ms. Macklin questioned the process. Mr. Witherel stated that there is no set process but the vacancy must be filled within thirty days of the effective date of the resignation. Mr. Lefebvre suggested having those interested in serving submit a letter of interest. It was suggested that a notice could be placed in the Wilkinsburg Sun and on the Borough web site. Mr. Taiani commented that eligibility is limited to the third ward and therefore, an expansive search is not really necessary.

A motion was made by Mr. Lefebvre, seconded by Ms. Macklin, to advertise for a special meeting of Council to be held on January 29, 2014 at 7:00 p.m.

**All voted in favor of the motion. Motion carried.**

### **ADJOURNMENT**

Being no further business, on motion by Ms. Moore, second by Mr. Lefebvre, the meeting was adjourned at approximately 7:33 P.M.

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Vanessa McCarthy-Johnson  
President of Council