

**JOB TITLE: SEASONAL LABORER**  
**DEPARTMENT: DEPARTMENT OF PUBLIC WORKS**  
**REPORTS TO: DIRECTOR OF PUBLIC WORKS**  
**LAST REVISED: APRIL 2013**

POSITION PURPOSE AND OBJECTIVES: The Seasonal Laborer is a temporary position for a period of no longer than four months in a given year. Performs routine manual tasks. Laborers work primarily in parks maintenance, and other related areas. Work involves the use of manual tools and some power operated tools. Assignments are carried out in accordance with standard departmental practices, procedures and instructions, which are given and closely checked by a crew leader.

ESSENTIAL JOB FUNCTIONS: (Illustrative Only)

Assists in securing vacant, abandoned properties and grass mowing and cleaning of vacant lots.  
Performs landscaping work, cuts grass and weeds with a tractor, mower or weed cutter, plants flowers, and trims shrubbery.  
Loads and unloads trucks.  
Performs routine maintenance of Borough parks and playgrounds including grass mowing, cleaning, painting, etc.  
Cleans sidewalks and tunnels.  
Cleans and repairs tools.  
Cleans public works vehicles and garage area.  
Assists with leaf collection.  
Other duties as assigned by the Director of Public Works and/or Supervisor.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED: Preferably some knowledge of a variety of semi-skilled maintenance and manual tasks; ability to understand and follow written and oral instructions; ability to follow established safety precautions; ability to perform heavy manual labor for prolonged periods in various situations and climatic conditions; ability to operate all types of manual and power operated tools; ability to establish and maintain a good working relationship with co-workers and the general public as well as the ability to meet the public courteously and to give and obtain information when requested.

SUPERVISORY RESPONSIBILITIES: None

WORKING CONDITIONS: Work is generally performed in an outdoor environment and may be performed in inclement weather, including very hot and humid or icy, snowy and sub-zero temperatures.

PHYSICAL DEMANDS: (HEAVY) May require standing and walking on uneven terrain or slippery surfaces, lifting and carrying up to 125 lbs. heavy overhead lifting up to 75 lbs., pushing and pulling up to 125 lbs. of horizontal force, climbing ladders and

uneven terrain, balancing and jumping, frequent bending and twisting, crawling, kneeling, crouching and normal corrected vision and hearing.

MINIMUM QUALIFICATIONS:

Experience: Prefer previous experience in public works construction and maintenance or similar work; or any equivalent combination of experience and training which provides the required knowledge, skills and abilities.

(Subject to Revision)