

**WILKINSBURG BOROUGH COUNCIL MEETING**  
**Council Legislative Session**  
**Minutes**  
**August 5, 2015**

**CALL TO ORDER**

Vice-President Eugenia Moore called the meeting to order at approximately 7:03 pm in Council Chambers, second floor of the Municipal Building, 605 Ross Avenue, Wilkinsburg, PA 15221.

**ROLL CALL**

The roll was called to establish a quorum. Present were Ms. Garrett, Mr. Shattuck, Mr. Taiani, Ms. Moore, Ms. Grannemann, Mr. Lefebvre, Ms. Trice. Amanda Ford, Interim Borough Manager and Michael J. Witherel, Solicitor were also present. President McCarthy-Johnson, Ms. Macklin and Mayor John Thompson were absent. A quorum was established.

**PLEDGE OF ALLEGIANCE**

Following the pledge of allegiance led by Vice-President Eugenia Moore, a moment of silence was observed to remember victims of violent crime.

**PROCLAMATION**

A Proclamation of appreciation to Betsey Swartz presented by Vice-President Moore. Effective retirement date July 31, 2015.

**PUBLIC COMMENT**

- 1) *Kate Luxemburg* – 432 Rebecca Avenue
  - Discussion regarding agenda item #8; the transfer of property at 803 Franklin Avenue from the Wilkinsburg Redevelopment Authority. A written statement has been provided to Council to read at your leisure.
  
- 2) *Stephanie Stevens* – 1328 Laketon Road
  - Informed Council that (residents nearby) are feeding the raccoons; and requested that council implement an ordinance to prohibit residence from feeding the raccoons and other wildlife.

**AGENDA ITEMS**

1. Approving Council Meeting Minutes of 07/01/15 and 07/08/15.

**Moved: Mr. Lefebvre**

**Second: Mr. Shattuck**

**A vote in favor of the motion, 6 – 1; and 1 abstention – Ms. Trice (not present for 7/8/15 meeting)**

2. Approving July 01-31, 2015 Checks Issued.

<b>Regular Disbursements 07/01 – 07/31/15</b>	<b>\$ 1,173,051.22</b>
<b>Payroll Disbursements</b>	<b>\$250,286.65</b>
<b>Payroll Disbursements – Quarterly taxes</b>	<b>0.00</b>
<b>Voided Checks</b>	<b><u>(\$129.30)</u></b>
<b>Total Disbursement</b>	<b>\$1,423,208.57</b>

**Moved: Mr. Lefebvre**

**Second Ms. Garrett**

**Roll Call Vote: Mr. Shattuck – Yes; Mr. Taiani – No; Ms. Moore – Yes; Ms. Grannemann – Yes; Ms. Garrett – Yes; Mr. Lefebvre – Yes; Ms. Trice - No**

**A vote in favor of the motion, 5 – 2. Motion carried.**

3. Authorizing the advertisement the Ordinance 2939, Liquor License

Questions:

- Mr. Lefebvre – Directed attention for discussion at the next council meeting; Section 4, Application Fee.
- Ms. Trice – Expressed disappointment that Council was not notified of a public meeting regarding the approval of a local liquor license. Ms. Trice is opposed to bars in her neighborhood, which is a mixed corridor.
- Mr. Taiani – what would be the proper amount for an application fee?
- Ms. Moore provided an overview of the Public Meeting on Liquor License and stated that the WCDC will provide a complete report at the next council meeting in September.
- Ms. Grannemann – Application appears to be all in one application.
- Interim Borough Manager – Explained the fees and what they would be used for. LCB (Liquor Control Board) provided a copy of an application bearing the name “Honda Pub, Inc.” that is located in Shaler Township. This establishment transferred their liquor license to Salvatore’s Pizza. The application fees will cover the administrative costs. There are only 5 licenses for the entire Borough of Wilkesburg that the LCB will issue.

- Ms. Garrett – All liquor licenses would have to be transferred from another owner because Allegheny County has met its quota for liquor licenses.

**Moved: Mr. Lefebvre**

**Second: Mr. Taiani**

**A vote in favor of the motion, 6 – 1. Motion carried.**

4. Authorizing the advertisement of the Library Director position. Ad will be posted in the Pittsburgh Courier and the Allegheny County Library Association Website.

**Moved: Ms. Trice**

**Second: Ms. Grannemann**

**A vote in favor of the motion 7 - 0. Motion carried.**

5. Authorizing the purchase of a Tractor New Hauling Work Master Tractor Shuttle, in the amount of \$23,167.00.
  - Savings in the amount of \$7,953.00.

**Moved: Mr. Lefebvre**

**Second: Ms. Grannemann**

**A vote in favor of the motion 7 – 0. Motion carried.**

6. Accepting the proposal of Big Daddy Wild Animal Control to provide services in the amount of \$6,100.00.
  - A discussion of the proposal for a flat rate fee of \$6,100.00 and up to 200 raccoons. The proposal was approved pending that the contract has appropriate insurance, follows state laws, cost not to exceed \$6,100.00 and not to include weekly trapping fees.

**Moved: Mr. Lefebvre**

**Second: Ms. Grannemann**

**A voted in favor of the motion 7 – 0. Motion carried.**

7. Approving Resolution No. 15-053 – Reaffirming Council’s prior approval of, and subsequent extension of time for PHLF to file the final lot consolidation plans for the Falconhurst Restoration.

**Moved: Ms. Grannemann**

**Second: Mr. Lefebvre**

**A voted in favor of the motion 7 – 0. Motion carried.**

8. Approving Resolution No. 15-054 – Transfer of property located at 803 Franklin Avenue from the Redevelopment Authority.

**Moved: Mr. Lefebvre**

**Second: Mr. Taiani**

**A voted in favor of the motion 7 – 0. Motion carried.**

9. Approving Resolution No. 15-055 – VPRP- 128 Peebles Street. (*Removed from the agenda*).

10. Adopting Ordinance No. 2936 – Establishing handicap parking space – 1120 Wallace Avenue.

**Moved: Mr. Lefebvre**

**Second: Mr. Taiani**

**A vote in favor of the motion 7 – 0. Motion carried.**

11. Adopting Ordinance No. 2937 – Establishing handicap parking space – 2800 Graham Boulevard.

**Moved: Mr. Shattuck**

**Second: Ms. Grannemann**

**A vote in favor of the motion 7 -0. Motion carried.**

12. Adopting Ordinance No. 2938 – Removing the handicap parking space – 418 Hampton Avenue.

**Moved: Ms. Grannemann**

**Second: Mr. Shattuck**

**A vote in favor of the motion 7 – 0. Motion carried.**

13. Discussion to amend the Borough Code to prohibit the feeding of Wild Animals.

➤ Code Director requesting approval to advertise the ordinance once drafted by the Solicitor.

- **Action: Council agreed to the advertisement of the amended ordinance.**

14. Discussion to amend the Borough Code to update and clarify provisions related to Occupancy Permits.

➤ Code Director requested the approval to advertise the ordinance once drafted by the Solicitor.

- **Action: Council agreed to the advertisement of the amended Occupancy Permits ordinance.**

15. Discussion to amend the Borough Code related to Commercial Parking.
- Mr. Taiani – Amendment revision should reflect time (hours) to be removed and language prohibiting parking at all times except for loading and unloading.
  - Solicitor Witherel will take a look at the ordinance.
16. Discussion authorizing the purchase of School Zone signs for West Street.
- Mr. Taiani – Kelly Elementary School speed limit 15 mph. Reduction of speed limit throughout the Borough in some areas to 15 mph, is a separate issue. Most speed limits signs are 25 mph throughout the borough.
  - Mr. Shattuck reference to a packet submitted to Council of signage throughout the Borough; information gathered and discussed during the Public Safety Committee meeting on July 20, 2015.
17. Discussion regarding illegal parking on Kelly Avenue and West Street.
- Mr. Taiani – Requested that the Police Chief or Mayor respond to their email regarding enforcement of illegal parking. Before school starts, I would like to know what the strategy will be to enforcing illegal parking. Mr. Taiani is requesting that they both be present at the next Council meeting.

### **OLD BUSINESS**

- Mr. Taiani – I move to accept Kate Luxemburg’s resignation from the Wilkinsburg Redevelopment Authority.

**Moved: Mr. Taiani**

**Second: Mr. Lefebvre**

- Mr. Lefebvre – Just for clarification, on July 16, 2015, the Wilkinsburg Redevelopment Authority met in Council Chambers. In attendance was: Kate Luxemburg, Pamela Macklin, George Logan, myself as a Member of Council and the Borough Manager.
- Resolution to transfer the property was read and during the reading Ms. Luxemburg stood up and verbally resigned. It is on tape and as Mark has stated; as Council, we would like to accept her resignation.

**Roll Call Vote: Mr. Shattuck - Yes, Ms. Moore - Yes, Ms. Trice - Yes, Ms. Garrett – Yes, Mr. Lefebvre – Yes, Mr. Taiani – Yes, Ms. Grannemann – Yes.**

**Roll Call vote 7 – 0. Motion carried.**

- Ms. Grannemann – Several months ago, I requested repair work of Whitney Tunnel by DPW. Requested that the Manager provide a status update.
- Manager will check with DPW and determine a plan to commence the repair work.  
Question: PittServes Students are coming soon. This may be a good project for them.
- Ms. Grannemann disagreed having the PittServe Students to participate with clean-up of Whitney Tunnel.
  
- Ms. Garrett – Three items for discussion
  - Cleaning Company to clean Eastridge Library.
  - Website dates needs to be corrected. Manager provides an explanation on website date of scheduled meetings. RFP’s for seeking new website designers.
  - Capital Planning report: Friends of the Living Library donated \$5,000.00 for a feasibility study for Eastridge Library.
- Ms. Grannemann – Comments on the Parks Permits and accepting fees before event has been approved by the Police Department and Parks and Recs Committee.
- Mr. Shattuck – Informed Council that the Public Safety Committee discussed how the applications are to be processed by either the Police Department or the Parks and Recreation Advisory Board. At the Board’s July meeting, all parks were visited to recommend what can be requested and for what purposes.
- Mr. Shattuck – Meeting on July 17<sup>th</sup> with Senator, Jay Costa and Bob Hurley, Director of Allegheny County Economics Development Corporation response to the CITF application. We were awarded \$250,000.00 for Demolition on the Ardmore Boulevard Gateway of 29 properties. Acting Manager and Finance Director are scheduled to meet with the Allegheny County staff for grant compliance.

## **New Business**

- Appointment of Bob Metz as Interim Library Director

**Moved: Ms. Trice**

**Second: Ms. Grannemann**

**All voted in favor of the motion 7 – 0. Motion carried.**

- Manager reports complaints from resident regarding WPJWA delayed payment postings.
- Brenda Joyce-May – Wilkesburg Borough representative comments on the complaints.
  - Hosanna Housing, Inc. – Passenger Drop-Off and/or Loading Zone.
  - 30 tons of compost purchased from Hosanna House in the amount of \$4,320.00
  - Resident Complaint against Ferree Kennels.

- Ms. Garrett – Coro Fellow Intern assignment to work with Chambers of Commerce, Capital Planning Commission and the Public Arts & Civic Designs Committee
- Ms. Grannemann – Police Department will host an open house reception for new officers; date has not been set at this time.
- Manager – Informs Council that Code Director and Administrative Assistant need to receive sworn Oaths of Office from the Mayor.
- Ms. Trice – Reads a letter prepared by Jana Woodruff – Graham Woods Block Watch Start-Up Campaign.
- Ms. Trice - Announces to Council and Public the death in family – Police Chief’s sister on 8/8/2015. Viewing will be held at Jones Funeral Home.

### **Public Comment**

1. Mike Milberger – 311 Barnes Street

- Submitted a petition requesting a 4-way stop sign located at Whitney Avenue @ Wilkins Avenue and Whitney Avenue @ Barnes Street.
- Borough Manager will notify Borough Engineer for Traffic Study.

### **ADJOURNMENT**

Being no further business, Vice-President Moore adjourned the meeting at approximately 8:55 p.m.

- Vice-President announced Executive Session for purpose of personnel and litigation matters.
  - Council Executive Session called to order at 9:00 PM.
  - \*Consensus vote to settle mediation hearing settlement.**
  - Council Executive Session adjourned at 10:11 PM.

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Vanessa McCarthy-Johnson  
President Council