

WILKINSBURG BOROUGH COUNCIL MEETING
Council Budget Work Session
October 21, 2015

CALL TO ORDER

President McCarthy-Johnson called the meeting to order at approximately 7:46 pm in Council Chambers, second floor of the Municipal Building, 605 Ross Avenue, Wilkesburg, PA 15221.

ROLL CALL

The roll was called to establish a quorum. Present were Ms. Garrett, Mr. Shattuck, Mr. Taiani, Ms. Trice, Ms. Grannemann, Ms. Macklin, President McCarthy-Johnson. Mayor John Thompson and Amanda Ford, Interim Borough Manager. A quorum was established.

PLEDGE OF ALLEGIANCE

Following the pledge of allegiance led by President McCarthy-Johnson, a moment of silence was observed to remember victims of violent crime.

Announcements:

- President McCarthy-Johnson – Announced that Wilkesburg High School last game at Graham Field will be held on October 24th 2015; please come and show support for the team.
- Ms. Grannemann – Flyers for the Halloween Party sponsored by the Police Department and Trick-n-Treat October 31st 5:00 pm – 8:00 pm.
- Flyers for the Warming Centers.
- President McCarthy-Johnson – Turns the meeting over to Borough Manager and Finance Director.

FINANCE AGENDA ITEMS

- Dave Egler – Finance Director
 - Review of Budget schedule:
 - 9/11 – Preliminary Budget discussion
 - 9/16 – General Fund Revenue discussion
 - 10/7 – General Fund Expense discussion
 - 10/21 - Continuation Meeting from October 14th 2015
 - 11/4 – Other Funds and Follow-up discussion of General Fund
 - 11/18 – Introduction of Proposed Budget 2016

- Received insurance quotes; projected increase in the amount of 35% in premium.
- Pension payments are in place and Borough's portion not bad this year.
- 1 mill is equivalent to \$321,000.00.
- Further discussion regarding 2016 budget revenue increase.
- Methods to increase revenue – Amnesty on Tax prior year taxes, Department efforts to increase revenue, Borough property to auction off, In-house cleaning services, 5% cuts of all departments budget, Shared services.
- Other thoughts for executive session.

(Capital Improvements)

- Ms. Grannemann – Replacing parking meters
- Mr. Shattuck – Discussion on parking study to be held at the next scheduled Planning Commission.
- Lieu of Property Tax – Letters have been sent out to non-profits. (990 Tax Forms filed)/Guide-Stars .org

(Police Department) – Mayor

- Met with Manager, Ms. Macklin and Dave Egler discussion the police department budget
- Cutting staff was not an option for the department; removing request for Assistant Deputy Chief.
- IT Consultants company that has been sending correspondence; Mayor intends to reach out to company to discuss savings in capital planning.
- Ms. Macklin – Comments on the savings of the Fund balance due to the salary savings within the police department.
- Mr. Taiani – Police uniform allowance is contractual. K-9 Unit (removed by the Manager), IT Consultant – Borough-wide, qualifications required for IT selection for the Police Department, Fuel service discussion (borough-wide).
- Ms. Grannemann – Vehicles 2016 one purchase unknown make and model. Finance Dir. comments on sport utility vehicle is police interest.
- Manager – In-car cameras (seeking a grant for purchase).
- Finance Director – Inform Department Head of a 5% decrease in all budgets.
- President McCarthy-Johnson – We don't want to cut employees; Department Heads needs to find a way for cuts.

(Administrative Department)

- Admin – Several cuts for training and to staff.
- President McCarthy-Johnson – Any further comments?

- Announce of Executive Session for discussion regarding real estate.

Adjournment

Time: 8:50 p.m.

Executive session start time – 9:00 p.m.

Executive session end time – 9:49 p.m. (No action taken during Executive Session)

Vanessa McCarthy-Johnson
President Council