

WILKINSBURG BOROUGH COUNCIL MEETING
Capital Planning Work Session
April 6, 2016

CALL TO ORDER

President Shattuck called the meeting to order at approximately 7:09 p.m. in Council Chambers, second floor of the Municipal Building, 605 Ross Avenue, Wilkesburg, PA 15221.

ROLL CALL

The roll was called to establish a quorum. Present were Ms. Garrett, Ms. Grannemann, Mr. Lefebvre, Ms. Macklin, Mr. Taiani, Ms. Trice, President Shattuck and Amanda J. Ford, Assistant Borough Manager. Absent – Ms. McCarthy-Johnson and Mayor John Thompson. A quorum was established.

PLEDGE OF ALLEGIANCE

Following the pledge of allegiance led by President Shattuck, a moment of silence for the valued service of our Firefighters; this is the second major fire response this year and to the victims of the fire.

PRESENTATION

- Train Station project update – Tracey Evans - WCDC
 - Tracey Evans introduces Bill Craig – Consultant for the train station project.
 - William Craig - ? Developing Company - Comments on the renovation of the train station.
 - ✓ Points out that Allegheny County holds the title to the train station since 2007.
 - ✓ County has not done much investment on the property since ownership based on the condition of the building.
 - ✓ Another piece of this equation is that the WCDC has formed a Holding Company a subsidiary of real estate.
 - ✓ Restoration exceeds 2 million.
 - ✓ Momentum should be shifted to the business district.
 - ✓ Deal Fatigue is a project that just sits and goes nowhere.
 - ✓ Wilkesburg is beat down and needs a victory.
 - ✓ One thing the Borough needs to do is support the Community Development.
 - Attempts to show a video; not able to do so due to computer issue.
 - Bill Craig – There are three parties at the table. 1) Borough, 2) County, 3) Community Redevelopment Authority. Rules and responsibilities of the three:
 - Borough implement their ordinances and help with fundraising
 - County is responsible for the laws related to the County

- Deficiency and execution relies on the WCDC. It is efficient to contract, fundraise, execute contracts, and manage and to lease and market.
 - The County holds the deeds
 - 1 million dollars sitting in the WCDC
 - What can the Borough do? The Borough can do one important thing and that is to support the WCDC in the conveyance of the property.
 - The County is looking for the Borough and the WCDC to come together.
 - The Borough needs to make the initiative and make it happen and support the WCDC in their role of redeveloping the train station.
 - The building is the footprint.
 - What goes in to the property in terms of occupancy we don't know? The use of the building can be decided later.
 - It will not be the offices of the WCDC.
 - The best use is a commercial use that can sustain the long term funding of that building.
 - The time is now; can't explain what will happen to the R.K. Mellon funds, if you wait and cannot unite with the WCDC they will withdraw the money.
 - 100th year anniversary is coming up, don't miss the opportunity get the other million or 1.5 million.
 - Site control becomes important to have and to initiate marketing.
- Ms. Macklin – Question. Are you viewing in the future that the train station will be owned by the WCDC?
 - Bill Craig – Suggested that the building be owned and operated by the WCDC. Train station is a great asset to stay and remain in the community.

POLICE DEPARTMENT REPORT

- Presented by Chief Coleman
 - Update on mass shooting incident.
 - Explains that all homicides are investigated by Allegheny County Police/Detectives and District Attorney's Office.
 - Family Dollar/Rite Aid/Walgreen robberies; actor in now in custody.
 - 1100 block of Ross Avenue two residence separate shooting incidents; no one called the police nor wanted the police help and did not cooperate in providing information for police to investigate.
 - The second homicide that occurred inside the house on Montier Street was killed by a friend; he was identified and arrested by Allegheny County Police.
 - Bullet-proof vest grant has been awarded; and the Police Department is currently submitting a grant for body cameras in the amount of \$175,000.
 - Three Officers attending training class to operate bean-bag rifles.
- Ms. Garrett – Last year we discussed police training for Weight and Measure training.
- Chief Coleman – The Police Department is on the list to attending training class, the list is a long list. Any other questions?

- Mr. Taiani – Yes Chief, one simple question. Specifically, what have you done as Chief of Police of Wilkesburg Borough in the Police Department that is different and additional in the last month to secure our community and protect our residents? Everything you have shared appears to be reactive. What has been done to be proactive?
- President Shattuck – Ends the discussion under the police report.

PUBLIC COMMENT

- 1) Jordan Malloy – 1426 Marlboro Avenue – Question regarding development re: East Liberty recent development. Criticizes the speaker William Craig. How do you prevent Bridgeway Development from gentrification of the Wilkesburg community?

AGENDA ITEMS

1. Agenda item #1 – Removed from agenda until 4/20/16.
2. Approving Resolution No. 16-033 – Reappointing Vince Neal – Library Board.

Motion: Mr. Lefebvre

Second: Ms. Macklin

A vote 7 – 0; motion carried.

3. Agenda item #3 – Removed from agenda.
4. Approving Resolution 16-035 - VPRP application for 804, 810, 812, 816, 818, 822 and 830 Penn Avenue.

Motion: Ms. Grannemann

Second: Ms. Macklin

A vote 6 – 1 abstention; motion carried.

5. Approving Resolution No. 16-036 – VPRP application for 809 Penn Avenue, 810 Penn Avenue, 811 Penn Avenue and 821 North Avenue.

Motion to table item #5: Ms. Trice

Second: Ms. Macklin

A vote 6 – 1 abstention; motion carried.

6. Approving Resolution No. 16-037 – Handicap Parking Space Permit for Samuel Gibson located at 551 Midland Street.

Motion: Ms. Macklin

Second: Ms. Grannemann

A vote 7 – 0; motion carried.

7. Approving Resolution No. 16-038 – Authorizing the lowest bid from Victor Paving in the amount of \$44,498.25 for street reconstruction.Council.

Motion: Ms. Trice

Second: Mr. Lefebvre

A vote 7 – 0; motion carried.

8. Approving Resolution No. 16-039 – Authorizing the lowest bid from Joe Palmieri Construction in the amount of \$27,800.00 for ADA Ramps along Wood Street.

Motion: Ms. Trice

Second: Ms. Garrett

A vote 7 – 0; motion carried.

9. Approving Resolution No. 16-040 – Awarding State Pipe Services, Inc. for the annual contract for sanitary and storm sewer systems cleaning for fiscal year 2016.

Motion: Ms. Grannemann

Second: Ms. Garrett

A vote 7 – 0; motion carried.

10. Discussion to authorize the lower bidder Jadell Minniefield for demolition of property at 1614 Clark Street in the amount of \$6,000.00; and lower bidder DJ demolition of property at 1564 Clark Street in the amount of \$6,900.00.

Motion: Ms. Macklin

Second: Ms. Trice

A vote 7 – 0; motion carried.

11. Discussion regarding 810 Wood Towers Corner Park & Offsite Parking Lease.

- Bob Sapsara – 1978 parking agreement for 20 spaces for 50 years; and additional 13 parking spaces. (1981-2031)
- Property being sold to new buyer. Parking space for each permit at \$30.00 per/month.
- Purpose tonight is to get consent of assigning the current lease to the new buyer.

12. Discussion regarding 310 Barnes Street and Wylie Way retaining wall repair.

- Borough Engineer – Dave Gililand – Provides an explanation on ownership responsibility. Requesting Council’s permission to move forward to obtain quotes for repair.

Motion: Ms. Trice

Second: Mr. Lefebvre

A vote 7 – 0; motion carried.

13. Discussion regarding Art in the Parks Program.

- President Shattuck – Describes various concerns throughout the contract agreement language.
 - Comments on the request of funds up front for entertainment payment.
 - Special Events Committee has not met in full to thoroughly discuss the Groove Production Inc. contract.
- Mr. Lefebvre – Suggested tabling this item until Ms. McCarthy-Johnson is present to discuss at length.

14. Discussion regarding sidewalk/tree ordinance.

- President Shattuck – Provides the following comments.
 - Planning Commission (2 sub-committees) working to address various different ideas like sidewalk reconstruction of permeable surfaces, etc.
 - Zoning Ordinance Sub-Committee; looking to recommend amending the business and commercial areas build from sidewalk to property. Goal to keep building consistent.
 - 823 Mifflin Avenue – Scheduled for tree removal.
 - Jeanne Drennan further carries the discussion for budget funding and removal of hazardous trees.
 - President Shattuck – For clarification; any tree that the Shade Tree agrees to cut down for hazardous reason, the cost is to be taken from the budget line item of \$20,000.00.
- Mr. Lefebvre – The budget provides \$20,000 dollars for the committee to deem necessary on how best to use these funds. There is no need for council’s approval to spend \$1,600.00 dollars.
- Ms. Trice – We’ve have turned a lot of people away when they have come to us requesting to remove a tree in front of their property.
- President Shattuck – What we have done is that the arborist goes out and assesses the tree status to determine removal.

15. Discussion regarding Wilkinsburg Design Opportunity LGA Partners – Patrick Shattuck

- Information is within your council packet to re-design the 1st floor lobby area and Administrative Offices.
- The design process is the starting point in the amount of \$19, 500.00 based on proposed budget. Seeking authorization to move forward and the funding is supported through the capital bond.

Motion: Ms. Macklin

Second: Ms. Grannemann

A vote 7- 0; motion carried.

16. President Shattuck reads a proclamation on behalf of the Mayor, John Thompson for MADD Pennsylvania April 1st to April 25th 2016.

17. Council Committee Reports:

- Administrative Committee – Will meet for the 1st session on April 20th 2016.
 - Blight Committee – Continues to move forward for the Ardmore Gateway Demolition project of Ardmore Blvd, Penn Avenue, Ross Avenue South Avenue and Franklin Avenue.
 - Budget and Finance Committee – Michael Lefebvre –
 - ✓ Next Finance meeting is Monday at 4:00 pm.
 - ✓ Borough Credit Cards for purchasing
 - ✓ Excel Spreadsheet will be used for the financial monthly ledger reports.
 - Capital Planning – Patrick Shattuck
 - ✓ Attended an Intern Fair. Interview several candidates.
 - ✓ CMU student was our choice selection. 2nd week in May is the start date.
 - Constituent and Community Relations Committee – Pamela Macklin
 - ✓ Pitt Students came out in March for a clean-up
 - ✓ CMU students will be out for a board –up and clean – up on April 2, 2016.
 - ✓ Lunch provided at Eastridge Library
 - Personnel Committee – Paige Trice – No report.
 - Policy and Procedures Committee – Pamela Macklin
 - ✓ Forms currently used.
 - ✓ Next meeting is next week, Monday.
 - Public Safety Committee – Kate Grannemann
 - ✓ Finance Director was in attendance last meeting
 - ✓ Upgrade Parking Equipment
 - ✓ Next meeting, Monday April 18th.
 - Social Media and Promotions Committee – Marita Garrett
 - ✓ 1st meeting was Tuesday, March 8th.
 - ✓ Reviewing Social Media policy (Boards, Authority, Commissions)
 - ✓ Implementing a Wilkinsburg Facebook Page, Twitter Page, New Website Design
 - ✓ Televised Council meetings.
 - Special Events Committee – Vanessa McCarthy-Johnson – Absent
 - ✓ Report submitted by the Mayor from the last meeting held.
- President Shattuck – Announces he had attended the ALOM 2016 Banner Community Award ceremony along with Councilwoman Garrett and Councilman Rose for the recognition of Wilkinsburg Borough for the 2nd year.

Public Comment

- 1) Marlene Van Es – 126 41st Street Pittsburgh, PA – Comment on Green Street Park and recites a letter prepared by her for the residents of Green Street Park community.
- 2) Judie Kirsch – 310 Pitt Street Apt #1 – Volunteers herself at the needs of the Wilkinsburg community.
- 3) Deborah Cherry – 561 Peebles Street – Comments on support of Green Street Park. (Reads a prepared letter).

Old Business

- Link on Penn Event - Kevin Kerr will return to provide Council with the final plans in Wilkinsburg on May 21st 2016.
- No alcohol permitted.

New Business

- RFP's for Professional Cleaning Services
 - ✓ Council instructed Manager to issue an RFP for cleaning services and to consider part-time hire for cleaning services.
- Wilkinsburg Baseball Association “Opening Day and Peace Parade”
 - ✓ Announcement to the public. Mr. Reese has opened the parade to the community to participate in support of the parade.
 - ✓ Come out and support the kids.
- Ms. Garrett – Request from Jody Guy to elaborate on the Blight removal for public art fundraiser Clean-Up for Stoner Way.
- Ms. Guy – If funded the idea will be to take plywood boarding and paint art designs on each and then use the board for boarding vacant houses within the community.
- Ms. Garrett – Information regarding the State House bill that was passed to change the format of executive session to audio record the session. I am seeking a consensus from Council to write a letter to Senator Jay Costa and Representative Ed Gainey for their vote against this bill.
- Mr. Taiani – Requested that his name be left off the letter reference support against this bill.
- President Shattuck – Announces the attendance of Allegheny County Councilman DeWitt Walton.
- County Councilman – DeWitt Walton – Comments on his full support in representing the Wilkinsburg community. Expressed his strong belief that positive things were in store for Wilkinsburg and he is committed to helping the community achieve the new and exciting future development.

Adjournment

Time: 8:45 p.m.

Executive session start time: 8:50 p.m.

Executive session end time: 9:35 p.m. (No action taken during Executive Session)

Patrick Shattuck
President Council