

WILKINSBURG BOROUGH COUNCIL MEETING
Administrative Meeting
October 19, 2016

Call to Order

President Shattuck called the meeting to order at approximately 7:05 p.m. in Council Chambers, second floor of the Municipal Building, 605 Ross Avenue, Wilkinsburg, PA 15221.

President Shattuck advised that an executive session was held prior to the Council Meeting to discuss personnel and legal issues.

Roll Call

The roll was called to establish a quorum. Present were Ms. Garrett, Mr. Lefebvre, Ms. Macklin, Ms. McCarthy-Johnson (arrival at 7:20pm), Mr. Rose, Mr. Taiani (arrival by phone at 7:07pm, in person at 7:17pm), Ms. Trice, President Shattuck, Mayor John Thompson, Donn Henderson – Borough Manager, and Amanda J. Ford – Assistant Borough Manager. A quorum was established.

Pledge of Allegiance

Following the Pledge of Allegiance led by President Shattuck, a moment of silence was observed in remembrance of victims of violent crimes.

Public Comment

- Motion by Marita Garrett to remove 2nd public comment segment and combine into 1st public comment for this meeting.

Motion: Ms. Garrett

Second: Mr. Lefebvre

A vote 7 – 0; Motion carried.

- 1) Albert Primavera – 718 S. Trenton – Inquiring about 208 Union St (vacant), wants it torn down, but it's too costly. Wants to acquire the property through the vacant property recovery program. Expressed his concern about the current condition of the property.
- 2) Michaela Diallo – 824 Hill Ave – Wants to obtain permission to use 805 Swissvale for the purpose of a community garden. Council directed Michaela to inquire about liability insurance and advise the Borough upon receipt.
- 3) Kate Luxemburg – 432 Rebecca Ave – Shared with council that the 2 men responsible for the murder on Kelly Ave. At the school board meeting, she questioned why Maiello Brungo Maiello is invoicing minimal amounts. Possible tax decrease for the school district next year.

Agenda Items

1. Discussion regarding adopting a General Purchasing Policy.
 - a. Department heads will be able to designate an additional person in the office to authorize requisitions. Borough manager needs to see any requests involving contracts.
2. Discussion regarding adopting Over Budget Expenditures Policy.
 - a. Any expenditures after budget is over by 5% must go through Borough Manager, Finance, and Full Council.
3. Discussion regarding adopting a Talent Bank Policy.
 - a. Policy would include a timeline for review and include a response in a timely fashion.
4. Discussion regarding adopting Drug Screening Fee Policy.
 - a. Policy would charge a deposit to new employment applicants - \$25 for part time, \$50 for full time. Deposit will be returned if drug test is passed.
 - b. It was mentioned that we should also look to set a time limit after job is offered that the applicant would need to go and get tested.
5. Discussion regarding police directive to reduce illegal parking and loitering in core business district.
 - a. Motion to enforce our loitering and parking ordinances in our business district as written.

Motion: Mr. Rose

Second: Ms. Garrett

A vote 8 – 0; Motion carried.

6. Discussion regarding Fire Escrow.
 - a. Looking to establish a process to ensure we aren't holding excess funds restricted for fire escrow if everything's been resolved. If there are excess funds that can be allocated elsewhere, we should do so.
7. Discussion regarding Code Officer Position residency requirement.
 - a. Code officer positions are no longer part of the union. We will need to draft a policy along the lines of giving preference to borough residents to be selected for the open position for code enforcement and a possible increase in compensation for non-residents selected that move to the borough within a year.
8. Approving Resolution No. 16-086 – Offering Condition of Employment to Sean Hearn as Full-Time Code Enforcement Officer.

Motion: Mr. Lefebvre

Second: Ms. Garrett

A vote 8 – 0; Motion carried.

9. Approving Resolution No. 16-080 – Approving the TCVCOG Refuse Billing Agreement.
 - a. Motion to un-table resolution 16-080.

Motion: Ms. Garrett

Second: Ms. McCarthy-Johnson

A vote 8 – 0; Motion carried.

b. Motion to approve resolution 16-080.

Motion: Mr. Lefebvre

Second: Ms. McCarthy-Johnson

A vote 8 – 0; Motion carried.

10. Approving Resolution No. 16-082 – Approving Hosanna House Demolitions-Phase Two.

Motion: Mr. Lefebvre

Second: Ms. Garrett

A vote 8 – 0; Motion carried.

11. Approving Resolution No. 16-083 – Approving the Concurring Resolution for the Ardmore Blvd – CITF Grant Application.

Motion: Mr. Lefebvre

Second: Ms. Trice

A vote 8 – 0; Motion carried.

12. Approving Resolution No. 16-084 – Accepting the bid of Compliance Management Intl Inc. as recommended by Glenn Engineering, for the asbestos inspections at a cost of \$9,946.00.

Motion: Mr. Lefebvre

Second: Ms. Trice

A vote 8 – 0; Motion carried.

13. Approving Resolution No. 16-085 – Authorizing a COG Code Appeal Board Agreement.

Motion: Ms. McCarthy-Johnson

Second: Mr. Rose

A vote 8 – 0; Motion carried.

14. Approving Resolution No. 16-087 – Banner posting application for RCCG Living Spring Intl Pittsburgh for October 20th thru October 29th 2016.

Motion: Ms. Trice

Second: Mr. Lefebvre

A vote 8 – 0; Motion carried.

15. Approving disciplinary suspension for Officer Mark Wilson.

Motion: Mr. Lefebvre

Second: Ms. Macklin

A vote 6 – 2 abstain (Mr. Taiani and Ms. McCarthy-Johnson); Motion carried.

Public Comment

2nd Public comment removed for this meeting

Old Business

N/A

New Business

- Ms. McCarthy-Johnson would like to add blood drive and homeless children's fund.
 - She will try to get her contacts in touch with the Borough Manager's Office.
- PittServes Students will be cleaning up blighted properties on Saturday 10/22/2016. Ms. Macklin is encouraging anyone to come out and help.
- Chatham has approved a class for the spring of 2017 to possibly work on a policy for the Use of Public funds.
 - Mr. Taiani suggested possibly looking into an "Edible Park"
- Halloween Festivities will be on Monday October 31st starting with a costume parade through the business district at 5pm. Afterwards a party will be held in the 3rd floor auditorium.
- Holiday Parade will be on December 10th at 10am. Will start by the DPW garage.
- Joint Tax Committee will be moved to 10/24/2016.
- Firefighter recognition will be held on November 9th to honor those injured in the fire on Ross Ave towards the beginning of the year.

Adjournment

Meeting Adjourned at 8:20 p.m.

Patrick M. Shattuck
President Council