

WILKINSBURG BOROUGH COUNCIL MEETING
Council Legislative Session
November 9, 2016

Call to Order

President Shattuck called the meeting to order at approximately 7:00 p.m. in Council Chambers, second floor of the Municipal Building, 605 Ross Avenue, Wilkinsburg, PA 15221.

Roll Call

Present were Mr. Diamond, Ms. Garrett, Mr. Lefebvre, Ms. Macklin, Mr. Taiani, Ms. Trice, President Shattuck, Mayor John Thompson, Solicitor Mike Witherel, Donn Henderson – Borough Manager, and Amanda J. Ford – Assistant Borough Manager. Absent – Ms. McCarthy-Johnson, Mr. Rose. A quorum was established.

Pledge of Allegiance

Following the Pledge of Allegiance led by President Shattuck, a moment of silence was observed in remembrance of victims of violent crimes.

Public Comment

- 1) None.

Agenda Items

Preceding the items on the agenda, Evan Diamond was sworn in by Mayor Thompson to uphold his duties as a council member.

1. Approving Council Meeting Minutes for 10/5/16, 10/12/16, and 10/19/16.

Motion: Mr. Lefebvre

Second: Vice-president Garrett

A vote 7 – 0; Motion carried.

2. Approving October Checks Issued 1-31 2016

Motion: Mr. Lefebvre

Second: Vice-president Garrett

A vote 7 – 0; Motion carried.

3. Approving **Resolution No. 16-088** – Establishing a policy for the disposal of surplus borough property having a value of less than one thousand dollars.

Motion: Ms. Trice

Second: Mr. Lefebvre

A vote 7 – 0; Motion carried.

4. Approving Resolution No. 16-089 – Establishing a policy for Standard Operation Requisition Policy.

Motion: Mr. Lefebvre

Second: Vice-president Garrett

A vote 7 – 0; Motion carried.

5. Approving Resolution No. 16-090 – Establishing a policy for Over Budget Expenditure Policy.
 - a. Anything exceeding 5% over budget will need approval by Borough Manager. Anything above 5% must be approved by council.
 - b. Mr. Lefebvre suggests adding verbiage stating “violations of this policy can result in disciplinary action and/or termination”.
 - c. Motion to approve Resolution 16-090 with the amendment of adding the verbiage “any violations of the procedure shall be referred to the Borough Manager for review, resolution, and possible disciplinary action”

Motion: Mr. Lefebvre

Second: Ms. Trice

A vote 7 – 0; Motion carried.

6. Approving Resolution No. 16-091 – Establishing a policy for Talent Bank Application Policy.

Motion: Vice-president Garrett

Second: Mr. Lefebvre

A vote 7 – 0; Motion carried.

7. Approving Resolution No. 16-092 – Establishing a policy for Wilkinsburg Borough Drug Screening Policy.

Motion: Mr. Lefebvre

Second: Ms. Trice

A vote 7 – 0; Motion carried.

8. Approving Resolution No. 16-093 – Handicap Parking Permit and Blue Curb for RJ Cannon Auto Sales Inc. at 1449 Montier Street and Raymond Boea at 1452 Marlboro Ave.
 - a. RJ Cannon Auto sales has a lot on his property and should be able to designate his own spot.
 - b. Motion to approve and amended Resolution 16-093 only in favor of Raymond Boea’s handicapped parking spot request at 1452 Marlboro Ave.

Motion: Mr. Lefebvre

Second: Ms. Trice

A vote 7 – 0; Motion carried.

9. Approving Resolution No. 16-094 – Banner Permit application for the Garfield Jubilee Association, Inc. for Educational and Occupational Training Program ages 16-24.

Motion: Mr. Lefebvre

Second: Ms. Macklin

A vote 7 – 0; Motion carried.

10. Approving Resolution No. 16-095 – Banner Permit application for the Wilkesburg Borough Annual Christmas Parade.

Motion: Mr. Lefebvre

Second: Vice-president Garrett

A vote 7 – 0; Motion carried.

11. Approving Michaela Diallo for the vacant lot use at the location of 805 Swissvale Avenue for community garden contingent upon proof of insurance.
 - a. Still no updates from Ms. Diallo. Item removed from further consideration.
12. Discussion to authorize the Borough Manager for the legal advertisement of posting for public review the proposed 2017 budget.

Motion: Ms. Trice

Second: Mr. Lefebvre

A vote 7 – 0; Motion carried.

13. Approval to issue a Request for Proposals (RFP) for the position of Borough Engineer.

Motion: Ms. Trice

Second: Ms. Macklin

A vote 7 – 0; Motion carried.

Public Comment

1. Nicole Santella – 1300 Wood Street
 - a. She recently purchased the property and closed on November 4th, 2016.
 - b. Several renovation projects are underway with the property.
 - c. Wanted to advise that she would like to use her property as a venue for community events soon.
2. Jody Guy – 211 Bevington Rd
 - a. Stoner way cleanup – Next phase begins on Wednesday November 16th.
3. Kate Luxemburg – 432 Rebecca Ave

- a. Regarding Mortgage Foreclosure registry – There is now a rule that Mortgage Companies cannot take back a property without paying the taxes owed.

Old Business

1. N/A

New Business

1. Mayor Thompson advised that a former Mayor of Wilkinsburg has passed away. Service will be held on Friday November 18th, 2016 at Grace Memorial on Bryn Mawr Rd. at 11am. There will also be a meeting by the Department of Human Services to discuss Foster Care and educating people on how to get involved and/or support. Meeting to be held at The Christian Church on Wallace Ave at 6:30 PM until 8 PM.
2. Council meetings and committee meetings dates for 2017 need to be advertised soon.
3. Ms. Macklin is proud of the voter turnout for the recent election.
4. Holiday parade will be December 10th. Line-up at 9:30, parade starts at 11 AM.

Adjournment

Meeting Adjourned at 7:50 p.m.

Patrick M. Shattuck
President Council