

**WILKINSBURG BOROUGH COUNCIL MEETING**  
*Council Legislative Session*  
*January 11, 2016*

**Call to Order**

President Shattuck called the meeting to order at approximately 7:02 p.m. in Council Chambers, second floor of the Municipal Building, 605 Ross Avenue, Wilkinsburg, PA 15221.

**Roll Call**

The roll was called to establish a quorum. Present were Mr. Diamond, Ms. Garrett, Mr. Lefebvre, Ms. Macklin, Ms. McCarthy-Johnson, Mr. Rose, Mr. Taiani, Ms. Trice, President Shattuck, Donn Henderson – Borough Manager, and Amanda J. Ford – Assistant Borough Manager. Absent – Mayor John Thompson. A quorum was established.

**Pledge of Allegiance**

Following the Pledge of Allegiance led by President Shattuck, a moment of silence was observed in remembrance of victims of violent crimes.

**Public Comment**

None.

**Agenda Items**

1. Approval of Council Meeting Minutes for 12/7/2016.

***Motion: Mr. Lefebvre***

***Second: Ms. McCarthy-Johnson***

***A vote 9 – 0; Motion carried.***

2. Approval of Council Meeting Minutes for 12/14/16.
  - a. Item removed from the agenda. Minutes not completed for the 2-part meeting.

3. Approval of Checks Issued for the month of December 2016.

***Motion: Ms. Garrett***

***Second: Mr. Lefebvre***

***A vote 9 – 0; Motion carried.***

4. Approving Ordinance No. 17-001 – Establishing an annual Municipal Service Fee.
  - a. This ordinance allows any future changes to the MSF Fee to be done via resolution as to save money.

***Motion: Mr. Lefebvre***

***Second: Ms. Garrett***

***A vote 9 – 0; Motion carried.***

5. Approving Ordinance No. 17-002 – PIB Loan.
  - a. Pennsylvania Infrastructure Bank loan for 2 Million for the re-paving of approximately 96 streets within the borough.

***Motion: Mr. Lefebvre***

***Second: Ms. Garrett***

***A roll call vote 7 yes – 2 no (Mr. Taiani, Mr. Diamond); Motion carried.***

6. Resolution No. 17-001 – 2017 Municipal Service Fee Increase.
  - a. Amount of the MSF Fee is increasing from \$190 to \$200. This fee is capped at \$200.

***Motion: Mr. Lefebvre***

***Second: Mr. Rose***

***A roll call vote 8 yes – 1 No (Mr. Taiani); Motion carried.***

7. Resolution No. 17-002 – 2017 Permit Fees.
  - a. Tree permit increase from \$10 to \$50 to cover arborist fees.
  - b. Lien letter fee increase from \$35 to \$50 to cover labor.
  - c. Subdivision and Land Development fee increase from \$200 to \$1,200 to cover associated costs (Engineer, advertising, etc...).
  - d. Fire operational permits & Annual fire inspection – Scrap tire & Bulk tire storage fee \$1,500.
  - e. Stormwater Connection fee (new fee) to be established.
  - f. Will be re-reviewed at next meeting after some changes to the wording of the resolution and solicitor review.
8. Resolution No. 17-003 – Offering Condition of Employment to Darryl Green as DPW Driver at the pay rate of \$19.86.

***Motion: Mr. Lefebvre***

***Second: Ms. Garrett***

***A vote 9 – 0; Motion carried.***

9. Resolution 17-004 – VPRP Ardmore Blvd Corridor.

***Motion: Ms. Macklin***

***Second: Mr. Lefebvre***

***A vote 9 – 0; Motion carried.***

10. Police Pension Study for retirement eligibility.

- a. Request to reduce retirement age from 55 to 50.
- b. Motion to deny this request, meaning, there will be no changes.

***Motion: Mr. Taiani***

***Second: Mr. Lefebvre***

***A vote 9 – 0; Motion carried.***

11. Updated Employee Policy Manual.
  - a. Motion to accept the updated Employee Manual

***Motion: Ms. Trice***

***Second: Ms. Garrett***

***A vote 9 – 0; Motion carried.***

12. Approval of Public Property Use – National Organization for Women (N.O.W.) First Pittsburgh and East End Chapters.

***Motion: Ms. Trice***

***Second: Ms. Garrett***

***A vote 8 yes – 1 abstain (Mr. Taiani); Motion carried.***

13. Approving the insurance settlement.

***Motion: Ms. McCarthy-Johnson***

***Second: Mr. Lefebvre***

***A vote 9 – 0; Motion carried.***

### **Public Comment**

1. Gail Hawthorne – 520 Kelly Ave.
  - a. Purchases a parking permit every year. When she purchased a new car, she was told she'd need to pay \$25 for a new sticker for the new car.
  - b. Borough Manager to work with finance to find a solution for this issue.
2. Kate Luxemburg – 432 Rebecca Ave.
  - a. Would like to establish a reward for catching people who dump tires in the borough.
  - b. Brought up a tax payment issue to be further discussed in a future meeting.

### **Old Business**

1. Reminder to Council – Turtle Creek Valley COG Dinner R.S.V.P.
2. DPW Audit underway within 2 weeks. Grant to proceed.
3. Floor in Council Chambers will be replaced in 2 weeks.
4. Tires removed from areas of complaint today.
5. Meeting to be held regarding Senior Center.
6. Authorities, Boards, and Commissions list to be placed online. (Website, Facebook, etc.)

7. New recycling truck was delivered last week.
8. Meeting with Red Cross regarding warming center.

### **New Business**

1. Regarding social media, the committee would like to start doing short PSA Videos to connect with our residents and provide necessary updates. We'll need to acquire a video camera soon as to not rely on anyone's personal property.
2. Banner Community with ALOM. Consensus of council to re-apply.
3. 1300 Block of Woodlawn Ave. & Pasture Way abandoned vehicles PA Plate JTX-2976 & PA Plate FSC-9475.
4. Abandoned dump truck on Franklin Ave, no license plate.
5. Yellow curbs & Blue curbs on Rebecca Ave need to be re-painted. Several violations occur at night. Need police enforcement.

### **Adjournment**

Meeting Adjourned at 8:05 p.m.

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Patrick M. Shattuck  
President Council