

WILKINSBURG BOROUGH COUNCIL MEETING
Administrative Meeting
January 18, 2017

Call to Order

President Shattuck called the meeting to order at approximately 7:00 p.m. in Council Chambers, second floor of the Municipal Building, 605 Ross Avenue, Wilkinsburg, PA 15221.

Roll Call

The roll was called to establish a quorum. Present were Mr. Diamond, Ms. Garrett, Mr. Lefebvre, Ms. Macklin (via phone), Ms. McCarthy-Johnson, Mr. Rose, Mr. Taiani, Ms. Trice, President Shattuck, Mayor John Thompson (arrival at 7:02), Donn Henderson – Borough Manager, and Amanda J. Ford – Assistant Borough Manager. Absent – Mayor John Thompson. A quorum was established.

Pledge of Allegiance

Following the Pledge of Allegiance led by President Shattuck, a moment of silence was observed in remembrance of victims of violent crimes.

Presentation

1. Tracey Evans – WCDC Update
 - a. Train station fundraising is going well. They are about \$250,000 short of the \$3mil. goal.
2. Jennifer Salmans – Main Street Update
 - a. Façade improvements have been going well within the borough.
 - b. Partnership with the CISP Program has conducted several cleanups.
 - c. Street furniture – Bike Racks & Benches have been installed.
 - d. Grant received to assist with changing Wood Street from a One-Way to a Two-Way street.
 - e. Working on re-branding Wilkinsburg starting with a slogan “Good All Over”.
 - f. Welcome packet developed for new businesses and residents.
 - g. National Main Street conference is coming to Pittsburgh on May 1st.
3. Jennifer Chenowith – Visual Artist from Austin, TX
 - a. Proposing a project: “Come over, Come eat, Come play” Will consist of artist talks, cooking breakfast, playing games, party and dance events, geometry studies on existing architecture. Will work on summer programming for kids as well.
4. Moses Workman – New Website Introduction
 - a. The new Wilkinsburg Logo has been selected and will be on the webpage, stationery, business cards, etc...
 - b. New website will be more user friendly and is in the final stages of rollout.
 - c. Aiming for February 1st rollout but the date is not firm.

5. Chatham College – Jenny Sweet Cushman
 - a. Chatham students to work on policy surrounding use of our public spaces (parks, playgrounds, meeting rooms) in hopes that the borough can benefit from it.

Public Comment

None.

Manager's Report – Donn Henderson

1. Working on PILOT program (payment in lieu of taxes). Currently gathering data, more to come in February.
2. Meter enforcement equipment update – Reviewing usage & capabilities of the current system we have before considering upgrading to new equipment.
3. Senior Center Activities – Spoke with Eastern Area Services and Allegheny County with hopes of getting some free lunches and programming.
4. Warming Centers – Working with Councilman Rose and Chief Coleman at the Public Safety meetings to find out requirements to make sure we have the ability to host them here at the borough building.
5. SEIU – Awaiting response in regards to contracts and uniforms.
6. Healthcare – Only experienced a small number of glitches. One retiree awaiting a review by social security.
7. Codification – Working with Code Enforcement director and any changes by the planning commission in hopes to update by summer.
8. Police policy manual update – Awaiting an update from the Chief on 4 items.
9. Public works review – First meeting held on 1/17/17 with the consultant. Information gathering will start now.
10. New Work Comp – Will need to restart the Safety Committee
11. Council Chambers Upgrade – Flooring will be installed 1/19/2017
12. Admin Offices remodel – Need to find temporary workspace for Admin Staff. Possible re-purposing the Fire Department's sleeping quarters.
13. Resident Newsletter – Working with the Sun Magazine and looking for sponsors to help with direct mailing to the residents.
14. Community Service – Working with department heads to come up with jobs for community services workers.
15. eMeetings – Exploring the possibility of going electronic and eliminating most of the paper usage.

Agenda Items

1. Approval of Council Meeting Minutes for 12/14/2016.

Motion: Mr. Lefebvre

Second: Vice-president Garrett

A vote 9 – 0; Motion carried.

2. Approval to accept the resignation of Ken Pruszynski of the advisory board for the Wilkinsburg Public Library.

Motion: Mr. Lefebvre

Second: Vice-president Garrett

A vote 9 – 0; Motion carried.

3. Approval of Handicapped Parking Permit for Gerilyn Gramby and Howard Gramby located at 542 Midland Street.

Motion: Mr. Lefebvre

Second: Vice-president Garrett

A vote 9 – 0; Motion carried.

4. **Resolution No. 17-002** – Permit Fees.

Motion: Mr. Lefebvre

Second: Ms. Macklin

A vote 9 – 0; Motion carried.

5. **Resolution No. 17-005** – Appointing Councilwoman Pamela Macklin – Wilkinsburg Public Library Board of Directors
 - a. 3 Year term ending December 31, 2019

Motion: Mr. Lefebvre

Second: Vice-president Garrett

A vote 9 – 0; Motion carried.

6. **Resolution No. 17-006** – Appointing John Stocke – Wilkinsburg Public Library Board of Directors.
 - a. 3 Year term ending December 31, 2019

Motion: Mr. Lefebvre

Second: Vice-president Garrett

A vote 9 – 0; Motion carried.

7. **Resolution No. 17-007** – Re-appointing Eugenia Moore – Wilkinsburg Public Library Board of Directors
 - a. 3 Year term ending December 31, 2019

Motion: Mr. Lefebvre

Second: Vice-president Garrett

A vote 9 – 0; Motion carried.

8. **Resolution No. 17-008** – Appointing Nicole Rosenberger – Wilkinsburg Community Art & Civic Design
 - a. 3 Year term ending December 31, 2019

Motion: Mr. Lefebvre

Second: Vice-president Garrett

A vote 8 – 1 abstain (Mr. Diamond); Motion carried.

9. **Resolution No. 17-009** – Appointing Jimmie Lee Rhodes – Parks & Recreation Advisory Board.
 - a. 5 Year term ending December 31, 2021

Motion: Ms. McCarthy-Johnson

Second: Mr. Lefebvre

A vote 9 – 0; Motion carried.

10. **Resolution No. 17-011** – Offering Condition of Employment to Sharon Rodgers as Crossing Guard at the pay rate of \$11.25.

Motion: Mr. Taiani

Second: Ms. McCarthy-Johnson

A vote 9 – 0; Motion carried.

11. **Resolution No. 17-012** – Offering Condition of Employment to Lawrence Wilson as Parking Enforcement Officer at the pay rate of \$16.98.

Motion: Mr. Lefebvre

Second: Ms. McCarthy-Johnson

A vote 9 – 0; Motion carried.

12. Appointment of Engineering Firm.
 - a. Donn Henderson, Borough Manager, recommends HRG as the engineering firm.
 - b. Concern was raised regarding the hourly rate and the “Capped” amount for each job.
 - c. Item tabled for council to further review proposals submitted.

Public Comment

1. Kate Luxemburg – 432 Rebecca Ave
 - a. Comments regarding an article in the paper about Judge James sitting on the “Whole Foods” litigation and it’s similarities to Akator buying Green Street Park.
 - b. Sinkhole on Gillespie Way
 - c. Newsletter mailing – Ms. Luxemburg is able to obtain mailing list for Wilkinsburg Residents.

Old Business

1. Street openings by utility companies on Kelly Avenue and other streets are being patched instead of re-paved.
2. Duquesne Light to replace several utility poles in the borough.
3. The abandoned vehicles on Woodlawn have been posted.

New Business

1. Train station architects will be doing a presentation regarding the train station on February 16, 2017
2. On March 23rd, 2017 the Pittsburgh Symphony will be at the Wilkinsburg High School

Adjournment

Meeting Adjourned at 9:05 p.m.

Patrick M. Shattuck
President Council