

WILKINSBURG BOROUGH COUNCIL MEETING
Capital Planning Work Session
March 1, 2017
Minutes

Call to Order

President Shattuck called the meeting to order at approximately 7 P.M. in Council Chambers, second floor of the Municipal Building, 605 Ross Avenue, Wilkinsburg, PA 15221.

Roll Call

The roll was called to establish a quorum. Present were Mr. Diamond, Ms. Garrett, Ms. Macklin, Ms. McCarthy-Johnson, Mr. Rose, Mr. Taiani, President Shattuck, Donn Henderson – Borough Manager, and Amanda J. Ford – Assistant Borough Manager. Absent – Mayor John Thompson, Mr. Lefebvre, and Ms. Trice. A quorum was established.

Pledge of Allegiance

Following the Pledge of Allegiance led by President Shattuck, a moment of silence was observed in remembrance of victims of violent crimes.

Public Comment

- 1) None

Agenda Items

1. Approving Permit Application for Wilkinsburg Baseball Association starting 3/1/2017.
 - a. Motion to approve

Motion: Ms. McCarthy-Johnson

Second: Vice-President Garrett

A vote 7 – 0; Motion carried.

2. Resolution No. 17-016 – Exoneration of 2016 Real Estate Taxes forward to MBM.
 - a. Motion to approve

Motion: Ms. Macklin

Second: Ms. McCarthy-Johnson

A vote 7 – 0; Motion carried.

3. Resolution 17-017 – Offering Condition of Employment to Donna Askew as Crossing-Guard at the pay rate of \$11.25.
 - a. Motion to approve

Motion: Vice-President Garrett

Second: Mr. Rose

A vote 7 – 0; Motion carried.

4. Resolution No. 17-018 – Appointing China Lee – Civil Service Commission
 - a. Motion to approve

Motion: Ms. Macklin

Second: Vice-President Garrett

A vote 7 – 0; Motion carried.

5. Council Committee Reports:
 - a. Administration Committee – Full Council
 - Nothing to report
 - b. Blight Committee – Patrick Shattuck, Chair
 - Updates on several demolitions across the borough with more to come.
 - c. Budget and Finance Committee – Michael Lefebvre, Chair
 - Expenses so far are less than anticipated.
 - d. Capital Planning Committee – Patrick Shattuck, Chair
 - Introduced new Engineering Firm.
 - Grant received for Ardmore Wall project
 - Improvements to neighborhood parks
 - Renovation of Eastridge Library
 - e. Constituent and Community Relations Committee – Pamela Macklin, Chair
 - Youthplaces to discuss summer job program.
 - f. Personnel Committee – Paige Trice, Chair
 - Nothing to report
 - g. Policy and Procedure Committee – Pamela Macklin, Chair
 - Working on administrative policies and procedures.
 - h. Public Safety Committee – Michael Rose, Chair
 - Discussed safer ways of dropping kids off at Hosanna House
 - Nuisance properties were discussed.
 - Dumping concerns were discussed.
 - i. Social Media and Promotions Committee – Marita Garrett, Chair
 - The new website was the primary focus. It's now live, there will be a site reveal party soon.
 - j. Special Events Committee – Vanessa McCarthy-Johnson, Chair
 - Art in the park for 2017 dates will be June 15 through August 17. Band selection will commence soon.
 - Community day event possibility discussed, separate from Mayor's event in July.
 - Movies in the park possibility discussed.
 - Mike Milberger advised Ms. McCarthy Johnson – Soccer exhibition games and Chess in the parks

- k. Borough Manager's Report – Donn Henderson
- Policy manuals to go out to department heads.
 - Additions to be made to Fire Department living space to create office space.
 - Tentative local government week schedule has been generated.
 - Summer Senior Intern process is being worked on to obtain an intern for the summer.
 - Trying to organize some senior citizen programming.
 - Planned with DPW to clean 2 alleyways a month
 - PIB Loan submission is nearly complete and paving will start in the summer.
 - The TRID is being looked into and will be worked on over the summer.
 - The new Water Authority appointments will be straightened out soon.
 - DPW Summer laborers will be advertised soon.
 - Newsletter to be sent as direct mail to be included with the Wilkinsburg Sun.
 - P.I.L.O.T. – Payment in Lieu of Taxes, reaching out to Non-Profits to see if they can contribute monetarily to increase borough revenue.
 - Meter enforcement to be upgraded soon, possibly through Meter Feeder.
 - DPW processes are being reviewed and revamped.
 - DPW possibly to get some new equipment soon.

Public Comment

1. Dr. M.J. Keller, III, 1020 Logan Rd, N. Versailles, PA
 - a. Requesting if anyone in attendance can identify what happened to a sign that was erected in 1990
 - b. Is interested in getting a new erected and put up.
 - c. Consensus of council to allow Mr. Keller to proceed.

Old Business

1. Mr. Diamond advises that the gateway sign for the intersection of S. Trenton and Penn have been narrowed down to 2 selections and the selections will be available for viewing on the website soon.
 - a. Discussion followed regarding the process of approving the designs submitted.
 - b. President Shattuck suggests inviting the Arts Commission to the Administrative Council Meeting which will be held on April 13, 2017.

New Business

1. Mr. Rose advises that on March 9th, Wilkinsburg Sanctuary Pittsburgh will be remembering the victims from the shooting on Franklin Ave in March of 2016. Also, there will be an Art & Talent show to be held on March 4th from 1PM-4PM.
2. The new Borough Engineer, Rob Arnold from HRG, introduced himself.

3. President Shattuck advises that the CITF Application has been submitted.
4. President Shattuck advises that Johnston School is under agreement with XPogo. They plan to provide pogo sticks to the children of Wilkinsburg.
5. President Shattuck advises that the TRID application will initiate a study to improve transportation within the borough.
6. President Shattuck advises that ALOM has once again designated Wilkinsburg as a Banner Community.
7. Ms. Macklin brought attention to an upcoming Job Fair on March 8th from 10am-2pm at 748 Wallace Avenue.
8. Ms. McCarthy-Johnson advises that she's organizing a showing of a documentary that addresses gentrification and will advise when there is more information.
9. Mr. Taiani brought attention to the poor health of the tree branches around the Kelly School area.

Adjournment

- President Shattuck – Announces that a brief executive session will be held immediately following adjournment.

Meeting Adjourned at 8:05 p.m.

Patrick M. Shattuck
President Council