

WILKINSBURG BOROUGH COUNCIL MEETING
Capital Planning Work Session
Minutes
April 5, 2017

Call to Order

President Shattuck called the meeting to order at approximately 7:10 P.M. in Council Chambers, second floor of the Municipal Building, 605 Ross Avenue, Wilkinsburg, PA 15221.

Roll Call

The roll was called to establish a quorum. Present were Mr. Diamond, Ms. Garrett, Mr. Lefebvre, Ms. Macklin, Mr. Rose, Mr. Taiani, Ms. Trice, President Shattuck, Mayor John Thompson, Donn Henderson – Borough Manager, and Amanda J. Ford – Assistant Borough Manager. Absent – Ms. McCarthy-Johnson. A quorum was established.

Pledge of Allegiance

Following the Pledge of Allegiance led by President Shattuck, a moment of silence was observed in remembrance of victims of violent crimes.

Presentation

1. Wilkinsburg Arts Commission – Wilkinsburg Gateway Sign
 - a. Ellen Kitzerow and Amy Staggs presented.
 - b. Sign to be located at intersection of Penn Ave & South Trenton
 - c. Several designs submitted narrowed down to 2 and presented to public for feedback.
 - d. Most feedback received was in favor of Joe Petrina’s design which has yet to be finalized.
 - e. Will be crafted with very sturdy half inch steel plate, 7 feet tall & 12 feet wide.
 - f. Color schemes still up for discussion and will be posted on the borough website shortly.
 - g. Final decision to be made hopefully on May 18th.
 - h. Members of the audience provided feedback, advice, and criticism.

Public Comment

- 1) Kate Luxemburg, 432 Rebecca Avenue
 - a. Regarding item #4 on the agenda.
 - i. When banners go up she would like for the litter to be cleaned up as well.

Agenda Items

1. Proclamation for National Library Week April 9th through April 15th 2017.
 - a. The proclamation was read by President Shattuck.
2. Resignation of William Davis effective March 20, 2017.

Motion: Mr. Lefebvre

Second: Vice-president Garrett

A vote 8 – 0; Motion carried.

3. Police personnel matter.
 - a. Motion was made to terminate Officer Stephen Minton

Motion: Mr. Rose

Second: Mr. Diamond

A vote 8 – 0; Motion carried.

4. Authorizing the WCDC to place Street Banners on lampposts throughout the business district.

Motion: Mr. Lefebvre

Second: Vice-president Garrett

A vote 7 – 1 abstain (Ms. Macklin); Motion carried.

5. Discussion regarding Administrative Meeting date 4/19/17 or 4/26/17.
 - a. Consensus of council to leave the meeting scheduled for 4/19/17.
6. **Ordinance No. 17-004** – Amending Zoning Ordinance Chapter 260 reflecting the changes in the Zoning Map.
 - a. This will only affect new construction.
 - b. Minor changes for solar panels making them more affordable.

Motion: Mr. Lefebvre

Second: Vice-president Garrett

A vote 8 – 0; Motion carried.

7. **Ordinance No. 17-005** – Authorizing Right Hand Turn only off Coal Street onto Penn Avenue.
 - a. PennDOT has removed the street light at this intersection.
 - b. They are not willing to re-install the light.
 - c. Making Coal Street Right Turn Only from both sides should reduce accidents at this intersection.

Motion: Mr. Lefebvre

Second: Vice-president Garrett

A vote 8 – 0; Motion carried.

8. **Resolution No. 17-024** – Authorizing WCDC Public use of the lot at the corner of Wood Street and South Avenue for Main Street Event.

Motion: Mr. Lefebvre

Second: Mr. Taiani

A vote 8 – 0; Motion carried.

9. Council Committee Reports:
- a. Administration Committee – Full Council
 - i. Nothing to report.
 - b. Blight Committee – Patrick Shattuck, Chair
 - i. Nothing to report.
 - c. Budget and Finance Committee – Michael Lefebvre, Chair
 - i. Financial reports were reviewed.
 - d. Capital Planning Committee – Patrick Shattuck, Chair
 - i. Nothing to report.
 - e. Constituent and Community Relations Committee – Pamela Macklin, Chair
 - i. Ms. Macklin advised that the name of the committee is now The Constituent Service and Business Outreach Committee
 - ii. Met with Youth Works who will be participating in cleanups, youth police academy, and working with Parks & Recreation for summer programming.
 - iii. On April 8th, CMU students will come to the borough to assist with cleanup efforts.
 - iv. On April 22nd, Pitt students will come to the borough for an undetermined project.
 - v. On April 29th, there will be a borough-wide cleanup and several volunteers are expected to attend.
 - vi. The library board will be moving forward with a “Jobs Corner” to assist people with employment.
 - vii. Eastridge Library to hold a book sale on the first weekend in May.
 - f. Personnel Committee – Paige Trice, Chair
 - i. Nothing to report.
 - g. Policy and Procedure Committee – Pamela Macklin, Chair
 - i. The new personnel manuals are completed and distributed.
 - h. Public Safety Committee – Michael Rose, Chair
 - i. Nothing to report.
 - i. Social Media & Promotions Committee – Marita Garrett, Chair
 - i. New website has been launched.
 - j. Special Events Committee – Vanessa McCarthy-Johnson, Chair
 - i. Reviewed scheduling for Art in the Park for 2017.
 - ii. Discussed the appropriate movie rating to host movies in the park.
 - k. Borough Manager’s Report – Donn Henderson
 - i. Cleanup day planning is going good.
 - ii. Student Government Day planning is going well with Pittsburgh Urban Christian School and will occur during Local Government Week.
 - iii. Borough Newsletter included in the Wilkesburg Sun was completed.

- iv. Regarding the Benefits Change, the savings from the first 3 months was approximately \$114,000.
 - v. New stage to be built at the Penn Avenue Parklet and hopes to be completed in early May.
 - vi. Purchased sound equipment, projector, movie screen, popcorn machine to host movie nights this summer.
 - vii. Will be selecting a summer intern shortly to work on recreation and some senior summer programming.
 - viii. Civil service to meet on Monday to set dates and timelines.
 - ix. PIB Loan paving street list needs to be finalized soon.
 - x. Meter Feeder is nearing completion and is with the Police Department.
 - xi. New recycling containers are being sent out to residents.
 - xii. PELRAS conference was attended and offered up some great advice and information.
1. Mayor's Report
- i. Allegheny County Youth Resources did a treasure hunt in Wilkinsburg that was a big hit and they wish to do it again on May 24th.
 - ii. Community Festival to be held on July 1st from 11am to 7pm.
 - iii. Pittsburgh Symphony was here on March 23rd and it was a very successful event with a very large crowd.

Public Comment

1. Jared Manzo, 503 Center Street (Shade Tree Committee Member)
 - a. Thank you to council for increasing their budget to assist with completing projects.
 - b. Close to achieving the \$2 per capita mark.
 - c. Consensus of council for the Shade Tree committee to submit grant application for funding to plant more trees.
 - d. On April 15th at 10am, a bench in the parklet will be dedicated to John Fitzgerald Metzler. This will be a part of Arbor Day observance.
2. Robert Metz, 605 Ross Ave (Library Director)
 - a. Thanks to council for the Library Week Proclamation reading.
3. Mary Ellen Johnson – 1100 Block of Swissvale Ave
 - a. Wants to know who to present their queries to regarding construction and re-zoning.
 - b. President Shattuck explained the zoning change.
4. China Lee, 501 Holmes Street
 - a. In process of petitioning to get residential parking on the 500 block of Holmes Street.
 - b. President Shattuck explained the petition process.
5. Damien Karney
 - a. Inquired about council's interest to merge with the City of Pittsburgh.
 - b. Expressed his concerns with the current tax rates within the borough and the school district.

Old Business

New Business

1. Motion was made to instruct the Borough Manager to send a letter to Duquesne Light to see if they would possibly put up some sort of covered fencing for their property at the corner of Penn Avenue and Swissvale Avenue.

Motion: Ms. Macklin

Second: Mr. Rose

A vote 8 – 0; Motion carried.

2. Approving permit application for public use of Hunter Park for Mayor Thompson's Community Festival for July 1, 2017.

Motion: Vice-President Garrett

Second: Ms. Macklin

A vote 8 – 0; Motion carried.

3. Mr. Diamond advises that there will be a Fundraiser event for the Pittsburgh Promise program which our high school students are qualified to participate in.

Adjournment

Meeting Adjourned at 8:35 p.m.

Michael Lefebvre
Council Pro-Tempore