

**WILKINSBURG BOROUGH COUNCIL MEETING**  
**Administrative Work Session**  
**May 3, 2017**  
**Minutes**

**Call to Order**

President Shattuck called the meeting to order at approximately 7:00 P.M. in Council Chambers, second floor of the Municipal Building, 605 Ross Avenue, Wilkinsburg, PA 15221.

**Roll Call**

The roll was called to establish a quorum. Present were Mr. Diamond, Ms. Garrett, Mr. Lefebvre, Ms. Macklin, Mr. Rose, Mr. Taiani, President Shattuck, Donn Henderson – Borough Manager and Amanda J. Ford – Assistant Borough Manager. Absent was Ms. McCarthy Johnson, Ms. Trice, and Mayor John Thompson. A quorum was established.

**Pledge of Allegiance**

Following the Pledge of Allegiance led by President Shattuck, a moment of silence was observed in remembrance of victims of violent crimes.

**Public Comment**

1. N/A

**Agenda Items**

1. **Resolution No. 17-032** – Approving VPRP Application for 2230 Laketon Road.
  - Mr. Taiani abstains because he has helped individuals with the Vacant Property Recovery Program and has also received property from the VPRP.

***Motion: Mr. Lefebvre***

***Second: Vice-president Garrett***

***A vote 6 – 1 abstain (Mr. Taiani); Motion carried.***

2. **Resolution No. 17-033** – Conditional offer of employment – Cynthia Holden as Library Adult Services Assistant at salary of \$28,038.

***Motion: Mr. Lefebvre***

***Second: Vice-president Garrett***

***A vote 7 – 0; Motion carried.***

3. **Resolution No. 17-034** – Conditional Offer of Employment – Orlando Allen, James Allen, Malik Frank, and William Spencer as Seasonal DPW Laborers at hourly rate of \$11.00.

***Motion: Mr. Lefebvre***

***Second: Ms. Macklin***

***A vote 7 – 0; Motion carried.***

4. **Resolution No. 17-035** – Conditional Offer of Employment – Marva Lamar-Spann as Code Enforcement Officer at salary of \$37,000.00

- Ms. Macklin was looking for clarification as to the pay scale of new hires for code with regard to their experience. President Shattuck and Mr. Henderson explained the pay scale Ms. Macklin.

***Motion: Mr. Lefebvre***

***Second: Mr. Rose***

***A vote 7 – 0; Motion carried.***

5. Discussion regarding upkeep of Taylor Park – Girls Scout Troop #54444.

- The troop is looking to expand and maintain the orchard.
- Food grown will be donated to the food bank.
- Wilkinsburg Girl Scout Troop will also be involved with helping to plant trees.
- Partnering with Tree Pittsburgh to help decide which trees to plant.
- Would like to complete the project by September 2017.
- Motion to support the efforts Girl Scout Troop #54444 with their tree project.

***Motion: Mr. Rose***

***Second: Vice-President Garrett***

***A vote 7 – 0; Motion carried.***

6. Council Committee Reports

- Administration Committee – Full Council
  - i. Nothing to report.
- Blight Committee – Patrick Shattuck, Chair
  - i. Received update for the demolition schedule.
- Budget and Finance Committee – Michael Lefebvre, Chair
  - i. March financial reports discussed.
- Capital Planning Committee – Patrick Shattuck, Chair
  - i. Going out to bid soon for the repaving of about 69 streets.
  - ii. Spoke about updates to the Ardmore Wall.
- Constituent and Community Relations Committee – Pamela Macklin, Chair
  - i. Cleaned up Linear Park and the Gazebo at Franklin and Wood.
  - ii. CMU students came to help clean up the area around the Ardmore wall area.
- Personnel Committee – Paige Trice, Chair
  - i. Nothing to report.

- Policy and Procedure Committee – Pamela Macklin, Chair
  - i. Borough Manager is working on updating policies and procedures.
- Public Safety Committee – Michael Rose, Chair
  - i. Discussed adding the link to the Borough Website that routes to the City of Pittsburgh Bureau of Fire.
  - ii. Discussed looking into getting carbon monoxide detectors. If funding is received, the fire department has agreed to install them in resident’s homes.
  - iii. Property on Marlboro Street has been declared a nuisance property.
  - iv. Police Chief will have a crime report at the next meeting.
- Social Media and Promotions Committee – Marita Garrett, Chair
  - i. Nothing to report.
- Special Events Committee – Vanessa McCarthy-Johnson, Chair
  - i. Working on getting movie nights in the park.
  - ii. Building a new stage at the Penn Ave Parklet.
- Borough Manager’s Report – Donn Henderson
  - i. Local Government Week went well despite lack of attendance.
  - ii. Student Government Day was great, will have more in the future.
  - iii. Remodel options concerning the renovations of the fireman’s sleeping quarters and kitchen have been provided to council members. New proposed kitchen area behind the truck bay would be fully enclosed, however, Mr. Henderson suggests putting the kitchen behind the police station in an under-utilized room full of desks and boxes that would be closed off. Fireman’s sleeping quarters would be moved to the area where their kitchen is currently.
  - iv. Motion by Vice-president Garrett to proceed with the designs as presented tonight by Mr. Henderson.
  - v. Ms. Macklin suggested amending the motion to include having a discussion with Mayor Thompson prior to starting the renovations. Vice-president Garrett accepted the amended motion.

***Motion: Vice-President Garrett***

***Second: Mr. Rose***

***A vote 7 – 0; Motion carried.***

- vi. LGA Grant for a summer intern was given to us. The selected intern decided to go in a different direction. Working on getting a different intern selection. Intern would be responsible for helping to develop a summer recreation program at the parks and developing a senior program at the borough.
- vii. Summer workers for DPW have been selected and will be starting soon.
- viii. New employee for the Library has been selected and should be starting soon.
- ix. Civil service will be provided the test score lists soon for the Police department new hire selection.

**Public Comment**

1. Pat Martin Carr – 2105 William Penn Highway
  - a. Chief Coleman has recently received some negative media attention and she would like to express her support of Chief Coleman.
  - b. She referenced an article from the Pittsburgh Post-Gazette from April 20<sup>th</sup> where Carl Bailey said he was “Ready to go to war with Wilkinsburg”. She expressed to council that she is concerned about his statement.
2. Mattie Woods – 2080 W. Kendon Drive
  - a. Would like for someone (Council/Mayor) to respond publicly to the statement Carl Bailey made in the Pittsburgh Post-Gazette about going to war with Wilkinsburg.
  - b. Unhappy with the negative comments she heard being made about Chief Coleman.
  - c. Advised that she has submitted applications to serve on boards and commissions but has not been selected despite her experience.
3. Renee Clark – 901 Ross Ave
  - a. Concerned with comment made by Union Steward Carl Bailey.
  - b. Wants to see more education surround what litter is.
  - c. Very supportive of Chief Coleman.
4. Ernest Withrow – Pittsburgh Chapter of NOBLE (National Organization of Black Law Enforcement Executives)
  - a. Wanted to advise that the issues happening in Wilkinsburg have gotten national attention.

### **Old Business**

1. N/A

### **New Business**

1. Vice-President Garrett advises that a “No Thru-Traffic” sign needs to be placed on Old Gate Road due to increased traffic to get around construction.

### **Adjournment**

Meeting Adjourned at 8:15 p.m.

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Patrick M. Shattuck  
President Council