

**WILKINSBURG BOROUGH COUNCIL MEETING**  
**Administrative Work Session**  
**July 19, 2017**  
**Minutes**

**Call to Order**

President Shattuck called the meeting to order at approximately 7:00 P.M. in Council Chambers, second floor of the Municipal Building, 605 Ross Avenue, Wilkinsburg, PA 15221.

**Roll Call**

The roll was called to establish a quorum. Present were Ms. Garrett, Ms. Macklin, Mr. Rose, Ms. Trice, President Shattuck, and Amanda J. Ford – Assistant Borough Manager. Absent was Mr. Diamond, Mr. Henderson, Mr. Lefebvre, Ms. McCarthy Johnson, Mr. Taiani, and Mayor John Thompson. A quorum was established.

**Pledge of Allegiance**

Following the Pledge of Allegiance led by President Shattuck, a moment of silence was observed in remembrance of victims of violent crimes.

**Public Comment**

1. N/A

**Agenda Items**

1. Resolution 17-064 – Allegheny County 911 Dispatch Center.
  - a. A resolution to express council's opposition to the pending relocation of the 911 Dispatch Center.

***Motion: Ms. Macklin***

***Second: Vice-president Garrett***

***A vote 5 – 0; Motion carried.***

2. Discussion regarding Lease Agreement between the Borough of Wilkinsburg and WCDC for Train Station
  - a. Discussion followed explaining certain items within the lease to better understand some verbiage as stated.
  - b. Roll Call Vote – All Ayes.

***Motion: Mr. Lefebvre***

***Second: Ms. McCarthy-Johnson***

***A vote 5 – 0; Motion carried.***

3. Discussion regarding planning process to update Comprehensive Plan.
  - a. Vice President Garrett mentioned utilizing the Coro Fellowship Intern to assist with updating the Comprehensive Plan.

### **Public Comment**

- a. N/A

### **Old Business**

1. President Shattuck advises that Community Forge / XPogo was able to close on the purchase of Johnston School.
  - a. President Shattuck has provided them with a quote for a press release.
2. President Shattuck advised that in addition to paving Limecrest Road, the paving company has been authorized to pave William Penn Ct as well.
3. Mr. Rose requested update from Ms. Ford in regards to the Vehicle/Inspection Training Course.
  - a. Nothing much to report, will have hear back from the training organizer.
4. Ms. Trice advises that the tree situation at 1318 Clark Street has gotten worse.
  - a. Emergency demolition for this property. The tree is interfering with the demo.
  - b. Assistant Borough Manager to follow up on this with director of Code Enforcement.
5. Ms. Macklin advises that a tree fell on a Car Port at the 1400 Block of Marlboro.
  - a. DPW has begun the tree removal process.
6. Ms. Trice advises that a subcontractor of Duquesne Light has left debris from a tree behind at 1606 Maplewood Ave.

### **New Business**

1. Ms. Macklin mentioned budgets and getting the budget schedules started.
  - a. Department Heads have already been notified.
2. President Shattuck advised that he was contacted by the Department of Health in regards to making Wilkinsburg a Breast-Feeding Friendly Community
  - a. Information has been forwarded to council for review.
3. President Shattuck is seeking permission to use the Council Chambers to hold a Pittsburgh Metro Community Land Trust retreat on Tuesday July 25<sup>th</sup>.
4. Mayor Thompson's sister has passed away, the viewing and funeral will be on Friday August, 21<sup>st</sup>.
5. There will only be 1 council meeting in August on the 2<sup>nd</sup>.
6. Ms. Trice advised that an organization is seeking to open up a Christian Support Services facility in Wilkinsburg and will seek to hire local residents.
7. We need to consider getting citronella candles for movie nights
8. Sierra Club is hosting scavenger hunts at Hunter Park.

## **Adjournment**

-Patrick Shattuck announces that a brief executive session will be held immediately after the meeting. No action to be taken.

-Meeting Adjourned at 8:45 p.m.

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Patrick M. Shattuck  
President Council