

WILKINSBURG BOROUGH COUNCIL MEETING
Capital Planning Work Session
October 4, 2017
Minutes

Call to Order

President Shattuck called the meeting to order at approximately 7:01 P.M. in Council Chambers, second floor of the Municipal Building, 605 Ross Avenue, Wilkinsburg, PA 15221.

Roll Call

The roll was called to establish a quorum. Present were Mr. Diamond, Ms. Garrett, Mr. Lefebvre, Ms. Macklin, Ms. McCarthy-Johnson, Mr. Rose, Mr. Taiani, Ms. Trice, President Shattuck, Donn Henderson – Borough Manager and Amanda J. Ford – Assistant Borough Manager. Absent was Mayor John Thompson. A quorum was established.

Pledge of Allegiance

Following the Pledge of Allegiance led by President Shattuck, a moment of silence was observed in remembrance of victims of violent crimes.

Public Comment

1. N/A

Finance

1. 2018 Budget – General Fund Review
 - a. Budgets reviewed for all borough departments.

Agenda Items

1. **Resolution No. 17-092** – VPRP Application – 409 Gillespie Way.
 - a. The applicant is acquiring this property for the purpose of demolition.

Motion: Mr. Lefebvre

Second: Mr. Rose

A vote 6 Yes – 2 No (Trice, Macklin) – 1 Abstain (Taiani); Motion carried.

2. **Resolution No. 17-093** – VPRP Application – 423 Peebles Street.
 - a. Motion was made to table this item.

Motion: Ms. Macklin

Second: Ms. Trice

A vote 4 yes (Macklin, Trice, McCarthy-Johnson, Shattuck) – 4 no (Lefebvre, Rose, Garrett, Diamond) – 1 abstain (Taiani); Motion to table not carried.

*****In the event of a tied vote with no Mayor present to break the tie, the Council President’s vote is not counted.*****

- b. President Shattuck advised, under his authority as Council President, he is removing agenda items 2, 3, and 4. They will be discussed further at next week’s meeting.
- c. No vote.
- 3. **Resolution No. 17-094** – VPRP Application – 1121 Glenn Avenue.
 - a. Removed from agenda. No Vote.
- 4. **Resolution No. 17-095** – VPRP Application for 1125 Glenn Avenue
 - a. Removed from agenda. No Vote.
- 5. **Resolution No. 17-096** – Conditional Offer of Employment for Gail Hawthorne as School Crossing Guard at the hourly rate of \$11.25

Motion: Ms. Trice

Second: Ms. Macklin

A vote 9 – 0; Motion carried.

- 6. **Resolution No. 17-097** – Approving Public Property Use Permit for South Avenue UMC Lot – Pittsburgh Urban Christian School – Christy Wauzzinski.

Motion: Mr. Lefebvre

Second: Vice-president Garrett

A vote 9 – 0; Motion carried.

- 7. **Resolution 17-098** – Park Permit Use of Ferguson Playground for Pittsburgh Urban Christian School – Christy Wauzzinski.

Motion: Mr. Lefebvre

Second: Mr. Taiani

A vote 9 – 0; Motion carried.

- 8. Accepting the resignation of Police Officer Gilbert Stubbs III effective 10/14/2017.

Motion: Mr. Lefebvre

Second: Mr. Rose

A vote 9 – 0; Motion carried.

- 9. Approving Eastridge Library renovation design cost at \$19,500.00.

Motion: Mr. Taiani

Second: Vice-president Garrett

A vote 9 – 0; Motion carried.

10. Council Committee Reports

- a. Administration Committee – Full Council
 - i. Nothing to report.
- b. Blight Committee – Patrick Shattuck, Chair
 - i. See Capital Planning Committee notes.
- c. Budget and Finance Committee – Michael Lefebvre, Chair
 - i. August Financials were reviewed.
- d. Capital Planning Committee – Patrick Shattuck, Chair
 - i. Discussed the Eastridge Library building.
 - ii. Presentation was reviewed regarding the Park Avenue Park redesign.
- e. Constituent and Community Relations Committee – Pamela Macklin, Chair
 - i. On Oct.14 & Oct 21, College Students will be in the borough helping with cleanups and activities for seniors.
 - ii. The Senior Activities are going well. On October 10th, there will be a senior activity kickoff party.
- f. Personnel Committee – Paige Trice, Chair
 - i. Discussed Job Banding
 - ii. Discussed the need for a Clerk in Code Enforcement.
 - iii. Discussed time keeping system for the borough.
- g. Policy and Procedure Committee – Pamela Macklin, Chair
 - i. Reviewed payment system for invoices.
 - ii. Reviewing process for hiring police officers.
- h. Public Safety Committee – Michael Rose, Chair
 - i. Discussed moving routes for overweight trucks, will need to talk with PennDOT.
- i. Social Media and Promotions Committee – Marita Garrett, Chair
 - i. Discussed 5k feasibility with a representative from a sports organization.
 - ii. Discussed Facebook page posts & boosted posts.
 - iii. Looking to find a Social & Digital Media intern.
- j. Special Events Committee – Vanessa McCarthy-Johnson, Chair
 - i. Nothing to report.

Public Comment

1. Jared Manzo – 503 Center Street
 - a. On behalf of the Shade Tree Committee, they are submitting for Wilkinsburg to be a Tree City.
 - b. Read proclamation for the Arbor Day Designation needed to submit.
 - c. Motion was made to support the proclamation.

Motion: Ms. Macklin

Second: Ms. McCarthy-Johnson

A vote 9 – 0; Motion carried.

2. William Abramovitz – 1749 Laketon Road
 - a. Issue regarding delinquent taxes.
 - b. Claims that MBM is diverting funds and not processing payments correctly.
 - c. Claims that MBM is adding additional fees to his delinquent taxes.
3. Lisa Chambers – A Second Chance Inc.
 - a. Kinship Care Foster Agency for youth that cannot live with their parents.
 - b. Teaching people to eat healthy and make healthier food choices.
 - c. Having a healthy awareness day at 1850 Frankstown Avenue on Saturday, October 7th, they will have healthy meals and blood pressure testing.
 - d. Looking to see how they can partner with Wilkinsburg to spread awareness on healthy choices, healthy eating, better lifestyles, etc...

Old Business

1. “Welcome to Wilkinsburg” sign will be worked on soon.
2. Kelly School trees have yet to be maintained. The borough arborist will be reviewing and making recommendations soon.

New Business

1. N/A

Adjournment

- Meeting Adjourned at 9:00 p.m.
- President Shattuck announced that there will be an executive session to discuss legal and real estate matters. There will not be any action.

Patrick M. Shattuck
President Council