

WILKINSBURG BOROUGH COUNCIL MEETING
Legislative Work Session Minutes
January 17, 2018

Call to Order

President Macklin called the meeting to order at approximately 7:00 P.M. in Council Chambers, second floor of the Municipal Building, 605 Ross Avenue, Wilkinsburg, PA 15221.

Roll Call

The roll was called to establish a quorum. Present were Ms. Edwards, Ms. Lee, Mr. Lefebvre, Ms. McCarthy-Johnson, Mr. Rose, Mr. Shattuck, Ms. Trice, President Macklin, Donn Henderson – Borough Manager and Amanda J. Ford – Assistant Borough Manager.

Absent was Mayor Garrett. A quorum was established.

Pledge of Allegiance

The Pledge of Allegiance was led by President Macklin.

Public Comment

1. N/A

Agenda Items

1. Approval of Council Meeting Minutes for 12/6/2017.

Motion: Mr. Shattuck

Second: Mr. Lefebvre

A vote 7 – 1 abstain (Edwards); Motion carried.

2. Approval of Council Meeting Minutes for 12/13/2017.

Motion: Mr. Lefebvre

Second: Mr. Shattuck

A vote 7 – 1 abstain (Edwards); Motion carried.

3. Approval of Checks Issued for December 1-31 2017.

Motion: Mr. Lefebvre

Second: Ms. McCarthy-Johnson

A vote 7 – 1 abstain (Edwards); Motion carried.

4. Approval of Auditing Firm for the 2017 Audit (currently contracted to Maher Duessel)
 - a. Removed from agenda, already previously approved.
5. Appointing of Borough Engineer (currently HRG)

Motion: Mr. Lefebvre

Second: Ms. Edwards

A vote 8 – 0; Motion carried.

6. Appointing of Right to Know Officer (currently Amanda Ford)

Motion: Mr. Lefebvre

Second: Ms. Edwards

A vote 8 – 0; Motion carried.

7. Appointing delegate to Turtle Creek COG (currently Paige Trice)

Motion: Ms. McCarthy-Johnson

Second: Mr. Shattuck

A vote 8 – 0; Motion carried.

8. Appointing alternate delegate to Turtle Creek COG (currently Pamela Macklin)

Motion: Ms. Edwards

Second: Ms. McCarthy-Johnson

A vote 8 – 0; Motion carried.

9. Appointing ALOM Liaison (currently Denise Edwards)

Motion: Ms. McCarthy-Johnson

Second: Mr. Shattuck

A vote 8 – 0; Motion carried.

10. Appointing delegate to Tax Collection Commission (currently Dave Egler)

Motion: Mr. Lefebvre

Second: Mr. Rose

A vote 8 – 0; Motion carried.

11. Appointing alternate delegate to the Tax Collection Commission (currently Amanda Ford)

Motion: Mr. Lefebvre

Second: Mr. Shattuck

A vote 8 – 0; Motion carried.

12. **Resolution No. 18-002** - Reappointing Sarah Morgan to Planning Commission seat to term ending 12/31/20.

Motion: Mr. Lefebvre

Second: Mr. Shattuck

A vote 8 – 0; Motion carried.

13. Authorize Advertising of date (2/21- 6 p.m.) for Public Hearing on suggested changes to Zoning Use Chart.

Motion: Ms. Edwards

Second: Mr. Lefebvre

A vote 8 – 0; Motion carried.

14. Comments from interested Council Vacancy for Ward 1 candidates.
 - a. Linda Atkins – 2021 Kendon Drive West, came forward before Council and explained her background as well as her interest for filling the vacant council seat.
 - b. Solicitor Witherel interjected to make it clear that council must first accept the resignation of Marita Garrett from her Council Seat before appointing a new person to fill the position.
 - c. Mr. Lefebvre made the motion to accept the resignation of Councilwoman Marita Garrett from Wilkinsburg Council Ward 1.

Motion: Mr. Lefebvre

Second: Mr. Shattuck

A vote 8 – 0; Motion carried.

- d. Motion was made for Linda Atkins to fill the vacant council seat for Ward 1.

Motion: Mr. Rose

Second: Ms. Trice

A vote 8 – 0; Motion carried.

15. **Resolution No. 18-003** – Appointing selected candidate for a two-year term for Council seat in Ward 1.
 - a. Item removed from the agenda since Ms. Atkins was appointed under item 14.

Public Comment

1. N/A

Old Business

1. Ms. Edwards mentioned heating centers being advertised online for people that aren't online. She was informed that the information is also posted in the building and being passed around by police officers.

2. Mr. Henderson advises council that they are welcome to check out the new payroll system to roll out soon.
3. Electronic recycling day coming up on Saturday at the DPW Garage.
4. President Macklin advised that someone reached out to her to donate several poinsettias which ended up being distributed to Wood Towers and Gable Ridge.
5. Vice-President McCarthy-Johnson advised that the house next to 556 Ardmore Blvd. needs boarded up.

New Business

1. Mr. Shattuck advised that he was contacted by Allegheny County Economic Development to gauge interest in setting up a 24-hour warming/cooling station.
2. Vice-President McCarthy-Johnson advised that the Pittsburgh Symphony Orchestra created an August Wilson orchestra and they will have an event on Saturday, January 20th.
3. Mr. Henderson advised that Jad (Coro-Intern) is out with the flu, so any assistance for the senior church tour event is welcomed.
4. President Macklin advised that Carnegie Mellon University (CMU) has committed to help with the annual clean-up in April.
 - a. Motion was made by Ms. Edwards and was seconded by Vice-President McCarthy-Johnson to show our appreciation to the colleges that showed up to help by way of letter.
 - b. Motion passed with a unanimous vote.
5. Linda Atkins took the Oath of Office which was administered by Moses Workman, Notary Public.
6. Ms. Trice advised council to submit their vehicle information to Chief Coleman in order to obtain parking passes.

Adjournment

Motion to adjourn was given by newly sworn in Councilwoman Linda Atkins.
All voted in favor.
Meeting Adjourned at 7:42 p.m.

Pamela Macklin
President Council