

**WILKINSBURG BOROUGH COUNCIL MEETING**  
*Capital Planning Work Session Minutes*  
*March 28, 2018*

**Call to Order**

President Macklin called the meeting to order at approximately 7:00 P.M. in Council Chambers, second floor of the Municipal Building, 605 Ross Avenue, Wilkinsburg, PA 15221.

**Roll Call**

The roll was called to establish a quorum. Present were Ms. Atkins, Ms. Edwards, Ms. Lee, Mr. Lefebvre, Ms. Trice, President Macklin, Mayor Garrett, Donn Henderson – Borough Manager and Amanda J. Ford – Assistant Borough Manager.

Absent was Ms. McCarthy Johnson, Mr. Rose, and Mr. Shattuck. A quorum was established.

**Pledge of Allegiance**

The Pledge of Allegiance led by President Macklin, a moment of silence was observed in remembrance of victims of violent crimes.

**Presentation**

1. Healthy Communities Gardening, A Second Chance Pennsylvania
  - a. Starting up a community garden.
  - b. Will have a positive impact to 20 families.
  - c. Participants will take part in ownership and plant their own items.
  - d. Location will be somewhere near Frankstown Road.

**Public Comment**

1. Jody Guy & Yvonne James, 712 Wood Street – Regarding Wood Street Parklet
  - a. Would like to start applying for grants.
  - b. Looking for sponsorships and is in process of determining sponsorship levels/prices.

**Agenda Items**

1. Approval of Council Meeting Minutes for 1/10/2018.

*Motion: Ms. Edwards*

*Second: Ms. Trice*

*A vote 5 – 1 abstain (Atkins); Motion carried.*

2. Approval of Council Meeting Minutes for 1/31/2018.

*Motion: Ms. Edwards*

*Second: Ms. Lee*

*A Vote 6 – 0; Motion carried.*

3. Approval of Council Meeting Minutes for 2/7/2018.

*Motion: Mr. Lefebvre*

*Second: Ms. Edwards*

*A Vote 6 – 0; Motion carried.*

4. Approval of Council Meeting Minutes for 2/21/2018

*Motion: Ms. Edwards*

*Second: Ms. Atkins*

*A Vote 6 – 0; Motion carried.*

5. Approval of Checks Issued for February 1-28, 2018

a. Totaling: 1,372,011.67

*Motion: Mr. Lefebvre*

*Second: Ms. Edwards*

*A Vote 6 – 0; Motion carried.*

6. Approval of Wood Street Parklet Site Plans.

*Motion: Mr. Lefebvre*

*Second: Ms. Edwards*

*A Vote 6 – 0; Motion carried.*

7. Resolution No. 18-025 – VPRP Application for 1335 Singer Place.

*Motion: Mr. Lefebvre*

*Second: Ms. Edwards*

*A vote 6 – 0; Motion carried.*

8. Resolution No. 18-027 – Conditional Offer of Employment to Kitson Martin as School Crossing Guard.

*Motion: Mr. Lefebvre*

*Second: Ms. Edwards*

*A vote 6 – 0; Motion carried.*

9. Resolution No. 18-028 – Reduction in Building Permit Fees for Wilkinsburg School District.

- a. Reducing the total cost for permits for the many school renovations underway.

***Motion: Mr. Lefebvre***

***Second: Ms. Edwards***

***A Vote 6 – 0; Motion carried.***

10. Approval of tax exempt property appeals.
  - a. Reviewed some tax exempt properties that aren't being used or are vacant.

***Motion: Mr. Lefebvre***

***Second: Ms. Edwards***

***A Vote 6 – 0; Motion carried.***

### **Public Comment**

1. Marc Taiani – 413 Kelly Avenue
  - a. Follow up request to ask council to put the borough owned lot he was interested in up for bid and sale.
2. William Anderson –
  - a. Requested council to pass resolution to support fair-districting.
  - b. Mr. Anderson was advised that a resolution was already passed regarding this matter.

### **Old Business**

1. Ms. Edwards advised that a large number of Wilkinsburg Residents marched last Saturday in support of sensible gun regulations. Another March is scheduled in remembrance of Columbine on April 19<sup>th</sup>.
2. Mr. Henderson advised that an intern will be utilized for summer programming for kids in our local parks.
3. President Macklin advises that Mr. Shattuck provided a list of projects and when they are expected to commence and be completed.
4. President Macklin asks Committee Chairs to review their committee purposes on the website and send any updates.

### **New Business**

1. Mayor Garrett advised that the 2018 Community Day will be on Saturday, August 11 at the Penn Avenue Parklet.
2. Several interviews were conducted for the intern from the Local Government Academy. Offer has been extended to one of the candidates already.
3. President Macklin advises that the Turner School polling location is unavailable for the upcoming votes. Eastridge Library is being considered.
4. Ms. Lee advised that the next TRID meeting will be on April 23<sup>rd</sup> at 6PM held at the Hosanna House.

**Adjournment**

Meeting Adjourned at 7:35 p.m.

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Pamela Macklin  
President Council