

WILKINSBURG BOROUGH COUNCIL MEETING
Council Work Session
May 2, 2018

Call to Order

President Macklin called the meeting to order at approximately 7:05 P.M. in Council Chambers, second floor of the Municipal Building, 605 Ross Avenue, Wilkinsburg, PA 15221.

Roll Call

The roll was called to establish a quorum. Present were Ms. Atkins, Ms. Edwards (Excused herself from the meeting at approximately 7:52 PM), Ms. Lee, Mr. Lefebvre, Mr. Rose (via phone), Mr. Shattuck, Ms. Trice, President Macklin, and Amanda J. Ford – Assistant Borough Manager.

Absent was Ms. McCarthy Johnson, Mayor Marita Garrett, and Donn Henderson, Manager. A quorum was established.

Pledge of Allegiance

Following the Pledge of Allegiance led by President Macklin.d in remembrance of victims of violent crimes.

Public Comment

1. N/A

Agenda Items

1. Discussion regarding Residential Accessible Parking Permit for James P. Smith.

Motion: Mr. Lefebvre

Second: Mr. Shattuck

A vote 8 – 0; Motion carried.

2. Discussion regarding Residential Accessible Parking Permit for Harvey B. Watkins

Motion: Mr. Lefebvre

Second: Ms. Edwards

A vote 8 – 0; Motion carried.

3. Discussion regarding RCCG Living Springs Pittsburgh, Penn Avenue Parklet use for Community Outreach event.

Motion: Ms. Edwards

Second: Mr. Lefebvre

A vote 8 – 0; Motion carried.

4. Discussion regarding support letter for Medical Marijuana Dispensary Facility.
 - a. Motion was made by Ms. Edwards to offer a letter of support subject to an acceptable Community Benefits Agreement, but upon further discussion, Ms. Trice rescinded her Second to the motion.
 - b. No one picked up the Second to the motion, no vote.
 - c. Council called for negotiation with the developers to provide a community benefit agreement before offering a letter of support.
5. Discussion regarding support letter for Medical Marijuana Cultivation Facility.
 - a. This item was combined with Agenda item #4.
6. Discussion to request Civil Service to provide a list of (4) four Police Officer applicants to hire two officers contingent upon the previous list to select one candidate.
 - a. One officer selected from eligibility list. The officer has accepted the offer and will proceed with coming on board.
7. Approve revised support letter for Wood St. 2-Way project for Ross Ave. signal removal only.

Motion: Mr. Lefebvre

Second: Ms. Edwards

A vote 8 – 0; Motion carried.

8. Approving awarded contractor, John Zottola Landscaping, Inc. for the Park Avenue Park renovations
 - a. Amount of project = \$179,391.50
 - b. Adding a fence, community garden, basketball hoop, and chess/checker table.

Motion: Mr. Shattuck

Second: Ms. Edwards

A vote 8 – 0; Motion carried.

9. Discussion regarding the property of 1710 Douglass Drive SALDO and Conditional Use application.
 - a. Public Hearing Scheduled for May 16, 2018 at 6PM.
 - b. Separating one property into two. One side for a cell tower, the other side to have the commercial building.
 - c. Will be voted on at the next council meeting.
10. Discussion regarding VPRP application for 1411 & 1413 Norvell Drive.

Motion: Mr. Lefebvre

Second: Ms. Trice

A vote 8 – 0; Motion carried.

11. Accepting letter of resignation as School Crossing Guard, Sharon Lane, and effective April 6, 2018.

Motion: Mr. Lefebvre

Second: Ms. Edwards

A vote 8 – 0; Motion carried.

12. Resolution No. 18-031 – Plan Revision for new land Development.

Motion: Mr. Lefebvre

Second: Mr. Shattuck

A vote 8 – 0; Motion carried.

13. Council Committee Reports.

- a. Administrative Committee – Full Council
 - i. Meets on May 30, 2018.
- b. Blight and Capital Planning – Patrick Shattuck, Chair
 - i. Borough Engineer has reviewed bids and options for Park Avenue Park.
 - ii. Discussed Capital Planning improvement projects.
 - iii. Potential road projects discussed to use the remaining funds from the PIB Loan.
 - iv. Ardmore Wall project to go out to bid soon.
- c. Budget and Finance Committee – Patrick Shattuck, Chair
 - i. Discussed revenue accountability and processes for appeals and assessments.
- d. Planning Commission – Patrick Shattuck, Chair
 - i. Discussed enforcing an attendance policy for the planning commission.
- e. Business Outreach and Jobs Development – Pamela Macklin, Chair
 - i. Careerlink will be partnering with the Library for a monthly visit in the library for assistance with resumes, applications, and interview assistance.
- f. Constituent Service & Special Events Committee – Vanessa McCarthy-Johnson, Chair
 - i. Art in the park and movie nights were discussed.
 - ii. Jazz Band at Eastridge Library on May 22, 2018.
 - iii. Mayor’s community on August 25, 2018
- g. Personnel, Policy, and Procedure Committee – Paige Trice, Chair
 - i. 2 Police officers attended to give a presentation on Age and Years of service retirement. Earlier contracts stated that you must have 25 years of service or reach the age of 50. Recent contracts state you must now reach the age of 55.
 - ii. Borough manager provided updates on Seasonal Workers for DPW and Summer Recreational workers.
 - iii. Looking into obtaining Junior Council members from the school district.

- h. Public Safety Committee – Vanessa McCarthy-Johnson, Chair
 - i. The Assistant Fire Chief provided information about Bigburgh.com to assist individuals who may be homeless with obtaining assistance.
 - ii. The Borough Manager is looking into obtaining an internal emergency alert system.
 - iii. The Code enforcement officer gave a brief report on the fire that occurred at the row houses in Paul Court. An emergency demolition was ordered.
- i. Social Media and Promotions Committee – Denise Edwards, Chair
 - i. Several residences have reported not receiving the Wilkinsburg Sun magazine in the mail.
- j. Manager’s Report – Donn Henderson, Borough Manager
 - i. Nothing to report (Absent)
- k. Mayor’s Report – Mayor Marita Garrett
 - i. Youth Police Academy to take place this summer with the Wilkinsburg Police Department.
 - ii. Wilkinsburg Police to obtain body cameras very soon.
 - iii. Family Concert at the Wilkinsburg High School to be held on May 31, 2018 at 7pm. Pittsburgh Symphony Orchestra to perform.

Public Comment

- 1. Elaine Harris-Fulton – 807 Wallace Ave
 - a. Wake up to vote program.
 - b. Striving to get Wilkinsburg Residents to vote and obtain the highest voter turnout.
- 2. Twana Stoke – 2008 McNary Blvd.
 - a. Complained about MSF fee being \$200.
- 3. Regina Booker – 2172 Vantine Street
 - a. Same complaint as Ms. Stoke.
 - b. New resident of Wilkinsburg, several general questions (Where to vote, where the parks are)
- 4. Jody Guy – 211 Bevington
 - a. Seeking permission to paint design on sidewalk next to the Wilkinsburg Chamber of Commerce building that can be colored with chalk by the attendee of the upcoming Wilkinsburg Two-Way StreetFest.
- 5. Aaron Wilson – 701 Wood Street
 - a. New owner of the Tattoo Shop on Wood Street next to the Gazebo.
 - b. Wanted to introduce himself and help be a contributing member to the community and participate in activities.
 - c. Cleans up the Wood Street Gazebo on occasion.
- 6. Keith Douthett
 - a. Complaints against the Police Department.

Old Business

- 1. N/A

New Business

1. Councilwoman Trice advised that the next Senior Fun Day will be Tuesday, May 15, 2018.
2. President Macklin advised Election Day is also on May 15th. Polls at Turner school have moved up to Eastridge since Turner school is under construction.

Adjournment

Motion to adjourn – Ms. Trice
Second – Ms. Atkins
Meeting Adjourned at 9:05 p.m.

Pamela Macklin
President Council