

WILKINSBURG BOROUGH COUNCIL MEETING
Council Administrative Session
May 30, 2018

Call to Order

President Macklin called the meeting to order at approximately 7:00 P.M. in Council Chambers, second floor of the Municipal Building, 605 Ross Avenue, Wilkinsburg, PA 15221.

Roll Call

The roll was called to establish a quorum. Present were Ms. Atkins, Ms. Edwards, Ms. Lee, Ms. McCarthy-Johnson, Mr. Shattuck, Ms. Trice, President Macklin, Donn Henderson – Borough Manager and Amanda J. Ford – Assistant Borough Manager.

Absent was Mr. Lefebvre, Mr. Rose, and Mayor Garrett. A quorum was established.

Pledge of Allegiance

The Pledge of Allegiance was led by President Macklin.

Public Comment

1. N/A

Agenda Items

1. Honorable DeWitt Walton – Re: Jobs Development.
 - a. Item removed from the agenda.
2. **Resolution 18-038** - Extending a Conditional Offer of Employment to Bria Jones as summer Recreation Youth Program Director effective June 11th through August 10th 2018.

Motion: Ms. Edwards

Second: Ms. Trice

A vote 7 – 0; Motion carried.

3. **Resolution 18-039** – Extending a Conditional Offer of Employment to Violet Shattuck for summer Recreation Youth Program Assistant effective June 11th through August 10th 2018.

Motion: Ms. Trice

Second: Ms. Edwards

A vote 6 – 1 abstain (Mr. Shattuck); Motion carried.

4. **Resolution 18-040** – Extending a Conditional Offer of employment to Javon Clark as Seasonal Worker for DPW at a rate of \$11.00 per hour.

Motion: Mr. Shattuck

Second: Ms. Edwards

A vote 7 – 0; Motion carried.

5. **Resolution 18-041** – Extending a Conditional Offer of Employment to Raymond Lowe as Seasonal Worker for DPW at a rate of \$11.00 per hour.

Motion: Mr. Trice

Second: Mr. Shattuck

A vote 7 – 0; Motion carried.

6. Discussion regarding ten (10) year Comprehensive Plan.
 - a. Discussed maybe making a poster to highlight items that were completed from previous Comprehensive Plan list.
 - b. Past improvements and future plans will be discussed further in September.
7. Discussion regarding Policies and Procedures.
 - a. Procedure manuals were requested for all departments for review.
8. Discussion for consideration of a policy for sale of Borough owned property.
 - a. Research and review needs to be conducted to outline the borough property sale process/procedure.
9. Discussion regarding Arts Commission By-Laws.
 - a. Borough Manager reviewed some information regarding the Arts Commission and their purpose. Provided information for council to review.
10. Chatham University letter of support discussion.
 - a. Chatham is looking to receive a letter of support for a long term lease for Graham Field.
 - b. Motion was made to submit letter of support.

Motion: Mr. Shattuck

Second: Ms. Edwards

A vote 6 – 1 abstain (Ms. McCarthy-Johnson); Motion carried.

Public Comment

1. N/A

Old Business

1. Ms. McCarthy-Johnson brought attention to the loitering that takes place on Wood Street across from the borough parking lot.
2. Mr. Shattuck mentioned a permit submitted to the Parks & Rec board for someone requesting to do a bikini car wash as a fundraiser. Further discussion followed regarding the approval process of permits for the use of parks and playgrounds.
3. Ms. Edwards suggested we should start with the necessary repair of the pump station. Borough Manager will check into the budget to determine where the funds will come from.
4. Ms. Atkins mentioned fireworks. Would like to advise residents of the current laws surrounding the use of fireworks.
5. Ms. McCarthy-Johnson advised that the road condition at the intersection of Ewing and Center is very bad.

New Business

1. Pittsburgh Symphony Orchestra concert at the Wilkinsburg High School is May 31, 2018.

Adjournment

Meeting Adjourned at 8:34 p.m.

Pamela Macklin
President Council