

WILKINSBURG BOROUGH COUNCIL MEETING
Council Work Session Minutes
July 11, 2018

Call to Order

President Macklin called the meeting to order at approximately 7:00 P.M. in Council Chambers, second floor of the Municipal Building, 605 Ross Avenue, Wilkinsburg, PA 15221.

Roll Call

The roll was called to establish a quorum. Present were Ms. Atkins, Ms. Edwards, Mr. Lefebvre, Mr. Rose (7:01pm arrival), Mr. Shattuck, President Macklin, Donn Henderson – Borough Manager and Amanda J. Ford – Assistant Borough Manager.

Absent was Ms. Lee, Ms. McCarthy Johnson Ms. Trice, and Mayor Marita Garrett. A quorum was established.

Pledge of Allegiance

The Pledge of Allegiance was led by President Macklin.
Ms. Edwards requested a moment of silence in honor of Antwon Rose's 18th birthday.

Public Comment

1. N/A

Presentation

1. K9 Dogs – Police Department
 - a. Removed from the agenda. Will be added to the July 18th agenda. Chief Coleman was unavailable.

Agenda Items

1. **Resolution 18-046** – PENNDOT Electronic Access System Agreement.

Motion: Ms. Edwards

Second: Mr. Rose

A vote 6 – 0; Motion carried.

2. Discussion regarding VPRP application for 763 Penn Avenue – Robert Whitehurst & Jennifer Chenoweth.
 - a. The Planning Commission recommended an approval unanimously.
 - b. Will be voted on at the next council meeting.

3. Discussion regarding modifications to the approved Subdivision and Land Development Plan for 601 Penn Avenue Wilkinsburg Beverage.
 - a. Just some slight modifications to the plans that were already approved to improve access to the building and deliveries.
4. Discussion regarding the letter of resignation from Officer Blake Maloney effective July 9, 2018.

Motion: Ms. Edwards

Second: Mr. Lefebvre

A vote 6 – 0; Motion carried.

5. Discussion regarding the Conditional Offer of Employment for Justice Williams as summer Youth Program Assistant at the hourly pay rate of \$10.00.

Motion: Mr. Lefebvre

Second: Ms. Edwards

A vote 6 – 0; Motion carried.

6. Discussion regarding Public Property Use/Wallace Avenue Lot for Free Store Wilkinsburg Food Bank Distribution – Beverly Garrett.
 - a. This application is just to add on extra dates to the event already held in June.
7. Discussion regarding Street Closure application for Community Block Party – 9 Mile-Run - Lindsey-Rose Flowers.
 - a. This application is for the annual bike tour held by 9 Mile Run.
8. Discussion regarding Street Closure for St. Mark A.M.E. Zion Church 8th Annual Community Day – Doris Strothers.

Motion: Ms. Edwards

Second: Mr. Rose

A vote 6 – 0; Motion carried.

9. Discussion regarding Public Property Use/Wallace Avenue Lot for Back to School Event – Wilkinsburg School District – Wendy Fowler.
 - a. Wilkinsburg School District’s annual event.
10. Council Committee Reports:
 - Administrative Committee – Full Council
 - Nothing to report
 - Blight/Capital Planning Committee – Patrick Shattuck, Chair
 - Ideas reviewed for the green space to be at the Ardmore Wall.
 - Allegheny County Economic Development was in attendance to discuss the 800 block of Penn Avenue.
 - Budget and Finance Committee – Patrick Shattuck – Chair

- Financial Statements for June were reviewed.
 - 2019 Budget Schedule is anticipated to be reviewed soon.
- Planning Commission – Patrick Shattuck, Member
 - Variance for a property on Montier will be reviewed by the Zoning Hearing Board for an 8 foot fence installation with barbed wire at the top. The Planning Commission will be in attendance.
- Business Outreach and Jobs Development - Pamela Macklin, Chair
 - Career opportunity event on July 24th from 10am-2pm in partnership with County Councilman DeWitt Walton.
 - Councilwoman Edwards also urges women to take advantage of this opportunity.
- Constituent Service & Special Events Committee – Vanessa McCarthy-Johnson, Chair
 - Volunteers coming in September to do clean-up.
 - University of Pitt coming in October for clean-up.
- Personnel & Policy Procedure Committee – Paige Trice, Chair
 - Nothing to report
 - Meeting on July 13th will be cancelled.
- Public Safety Committee – Vanessa McCarthy-Johnson, Chair
 - Nothing to report.
- Social Media and Promotions Committee – Denise Edwards, Chair
 - The community survey was unsuccessful.
 - The next survey will be discussed and improved in 2019.
- Manager’s Report – Donn Henderson
 - Park Avenue Playground pre-construction meeting this Friday.
 - Whitney park entrance is complete.
 - Joint Tax Committee has request that some bylaws be put together.
 - Ardmore Wall public meeting is on July 25th at community forge.
 - Movie in the park will be this Friday the 13th. The movie shown will be Coco.
 - Police Pension letter received from Teamsters. Personnel committee to review any necessary changes and send to council.
 - Light duty options to be reviewed by Personnel Committee.
 - Heart and Lung hearing on Friday for an employee for an officer who can no longer work.
 - Alcosan sewer report came in for the combined sewer lines with Penn Hills.
 - Allegheny County sent a grant for \$2,000 for updating the stormwater ordinance.
 - TRID final meeting is coming up on July 23rd.
 - Information on Starting a Business will be added to the website soon.
 - Train station announcement this Friday at 10am regarding the 1.5m grant received.
 - Electronic recycling coming up on July 21st
 - 3rd party payroll system has been implemented
 - Norfolk Southern is making some changes. Councilwoman Edwards may propose a request to have them make improvements to the trestles within Wilkinsburg.

Public Comment

1. Kate Luxemburg – 432 Rebecca Avenue
 - a. Comments regarding real estate tax collection.
 - b. School district millage rate decreased recently.

Old Business

1. N/A

New Business

1. Councilwoman Atkins mentioned to Eric Parrish that a resident on Kendon Drive West has inquiries regarding new windows. Mr. Parrish will look into it.

Adjournment

Motion to adjourn by Mr. Lefebvre
Second by Mr. Rose
Meeting Adjourned at 7:50 p.m.

Pamela Macklin
President Council