

WILKINSBURG BOROUGH COUNCIL MEETING
Council Legislative Session Minutes
September 19, 2018

Call to Order

President Macklin called the meeting to order at approximately 7:05 P.M. in Council Chambers, second floor of the Municipal Building, 605 Ross Avenue, Wilkinsburg, PA 15221.

Roll Call

The roll was called to establish a quorum. Present were Ms. Atkins, Ms. Edwards, Ms. Lee, Mr. Lefebvre, Ms. McCarthy-Johnson (7:15pm arrival), Mr. Shattuck, Ms. Trice, President Macklin, Donn Henderson – Borough Manager and Amanda J. Ford – Assistant Borough Manager.

Absent was Mr. Rose and Mayor Marita Garrett. A quorum was established.

Pledge of Allegiance

The Pledge of Allegiance was led by President Macklin.

Public Comment

1. N/A

Agenda Items

1. Approval of Council Meeting Minutes for 7/11/2018.

Motion: Mr. Lefebvre

Second: Mr. Shattuck

A vote 6 – 1 abstain (Trice); Motion carried.

2. Approval of Council Meeting Minutes for 7/18/2018.

Motion: Mr. Lefebvre

Second: Mr. Shattuck

A vote 6 – 1 abstain (Trice); Motion carried.

3. Approval of Council Meeting Minutes for 8/1/2018.

Motion: Mr. Lefebvre

Second: Mr. Shattuck

A vote 6 – 1 abstain (Trice); Motion carried.

4. Approving Checks Issued for August 1-31 2018:
 - a. August 1-31, 2018 - \$782,507.58
 - b. Payroll Disbursements - \$294,362.38
 - c. Voided Checks - \$0.00
 - d. Total Disbursement - \$1,076,869.96

Motion: Mr. Lefebvre

Second: Mr. Shattuck

A vote 7 – 0; Motion carried.

5. Authorizing the Borough Manager to enter into Computer Consultant Agreement.
 - a. Working with an outside company to help us with upgrading computer systems within the Borough Building.

Motion: Ms. Edwards

Second: Mr. Lefebvre

A vote 7 – 0; Motion carried.

6. Discussion regarding Ordinance 18-003 – Amending the Ordinance #248 to add a stop sign at the intersection at Coal Street @ James Street and adopting permanent traffic and parking regulations to allow for further code modification for Chapter 248 (vehicle and traffic) by resolution.

Motion: Ms. Trice

Second: Ms. Edwards

A vote 7 – 0; Motion carried.

7. Update on MindHunter Late Seventies Productions, LLC street closure and public property use applications.
 - a. The folks from Late Seventies Productions is working closely with Administration and the Police Department to iron out all the details of road closures and parking lot usage requests.

8. Accepting Bear Simon letter of resignation effective September 28, 2018.

Motion: Mr. Lefebvre

Second: Mr. Shattuck

A vote 8 – 0; Motion carried.

9. Accepting Zachary Kimes letter of resignation effective September 28, 2018.

Motion: Mr. Lefebvre

Second: Ms. Edwards

A vote 8 – 0; Motion carried.

10. Update on Administrative Office renovation bids.

- a. Mr. Henderson recommends that we accept a bid submitted from TBI Contracting in the amount of \$639,867.
 - b. President Macklin advised that council will vote on this during the first meeting in October.
11. Approving Residential Accessible Parking Permit for Belinda Gibbs at 1337 Sherman Street.

Motion: Mr. Lefebvre

Second: Ms. Edwards

A vote 8 – 0; Motion carried.

12. Executive Session – Full Council, Solicitor & Manager
- a. Council moved into the back room to discuss legal matters.
13. Council Committee Reports
- a. Police Presentation & Mayor’s Report
 - i. Mayor couldn’t be in attendance. A report was given to council.
 - b. Administrative Committee – Full Council
 - i. Nothing to report.
 - c. Blight/Capital Planning Committee – Patrick Shattuck, Chair
 - i. Renovations to the Administrative offices were discussed.
 - d. Budget and Finance Committee – Patrick Shattuck, Chair
 - i. Reviewed finances to date and discussed assessments.
 - e. Planning Commission – Patrick Shattuck, Chair
 - i. Final TRID presentation was reviewed.
 - ii. A blanket conditional use was discussed.
 - f. Business Outreach and Jobs Development – Pamela Macklin, Chair
 - g. Constituent Service & Special Events Committee – Vanessa McCarthy-Johnson, Chair
 - i. Nothing to report.
 - h. Personnel, Policy & Procedure Committee – Paige Trice, Chair
 - i. Nothing to report.
 - i. Public Safety Committee – Vanessa McCarthy-Johnson, Chair
 - i. Discussed some crime events occurring in the borough.
 - ii. May consider a Town Hall meeting with the D.A. in attendance.
 - iii. Discussed trying to get more active block watches.
 - iv. Flu Shots available in the Borough Building on October 17th from 3pm-6pm.
 - v. PennDOT advised that they will be looking in to the trestles in Wilkinsburg.
 - j. Social Media and Promotions Committee – Denise Edwards, Chair
 - i. Nothing to report
 - k. Manager’s Report – Donn Henderson
 - i. Senator Costa & Representative Gainey advised us of a grant which would be in line with the Alcosan Grow Grant.

Public Comment

1. Nancy Chalfant-Walker – 600 Pitt Street
 - a. Parking concerns for the church members.
 - b. The church is surrounded by residential parking areas.
 - c. Church members are receiving tickets for parking in front of the church.
 - d. Borough Manager to look into this further and follow-up with Ms. Chalfant-Walker.
2. John Stocke – 1439 Foliage Street
 - a. Concerns regarding the street closures for the filming of the Netflix Series, Mindhunter.
 - b. Mr. Stocke was dissatisfied with how the closures were handled.
 - c. Signs were put up to notify the public of the closures for the Netflix filming. Some signs had a typo which will be reviewed and corrected as soon as possible.
3. Kate Luxemburg – 432 Rebecca Avenue
 - a. Voiced concerns regarding Green Street Park.
4. Virginia Lewis – 1512 Center Street
 - a. Alleyway behind her house has not been cleaned with the street sweeper.

Old Business

1. N/A

New Business

1. N/A

Adjournment

Motion to adjourn – Ms. Edwards
Seconded – Linda Atkins
Meeting Adjourned at 8:30 p.m.

Pamela Macklin
President Council