

WILKINSBURG BOROUGH COUNCIL MEETING
Council Work Session Minutes
September 5, 2018

Call to Order

President Macklin called the meeting to order at approximately 7:00 P.M. in Council Chambers, second floor of the Municipal Building, 605 Ross Avenue, Wilkinsburg, PA 15221.

Roll Call

The roll was called to establish a quorum. Present were Ms. Atkins, Ms. Edwards, Ms. Lee (7:02pm arrival), Ms. McCarthy-Johnson, Mr. Rose, Mr. Shattuck, Ms. Trice, President Macklin, Donn Henderson – Borough Manager and Amanda J. Ford – Assistant Borough Manager.

Absent was Mr. Lefebvre and Mayor Marita Garrett. A quorum was established.

Pledge of Allegiance

The Pledge of Allegiance was led by President Macklin.

Presentations

1. Parking Study Review – Jane Wilberding, Sam Schwartz Company
 - a. A parking study was completed within the business district in Wilkinsburg.
 - b. Results of the study were reviewed with council.
 - c. Studies show that there is not an excessive demand for parking in the available lots.
 - d. One recommendation was to increase rates. Revenue generated from the increase could go towards beautification (Landscaping, repaving, etc...).
 - e. Another recommendation included upgrading/updating the parking meters.
 - f. Results of the study will be provided to council.
2. Summer Youth Program Report – Mike Milberger
 - a. Mr. Milberger announces that Community Forge is looking to restore the playground on the property for the children in the neighborhood.
 - b. The Summer Recreation program had a better turnout than 2017.
 - c. The program was able to operate below budget.

Public Comment

1. John Adkins – Netflix Series, Mindhunter
 - a. Looking to do some filming in Wilkinsburg. Several Street Closures being requested. Provided council with details on the requested street closure permits and parking lot usage.

Agenda Items

1. Authorizing the Borough Manager to enter into Computer Consultant Agreement.
 - a. The Borough Manager requested for council to review the agreement provided to them and reach out to him with any questions/concerns. No vote was taken on this item.
2. Approving to authorize Borough Manager to manage Hay Street settlement.
 - a. There was damage done to a property on Hay Street when the sewer lines were repaired. The settlement is for the borough to cover 1/3 of the repair costs.

Motion: Mr. Shattuck

Second: Ms. Edwards

A vote 8 – 0; Motion carried.

3. Approving Disability Retirement for Sergeant Daniel Cuiffi effective August 1, 2018.

Motion: Ms. Trice

Second: Ms. Edwards

A vote 8 – 0; Motion carried.

4. Approving Residential Accessible Parking Permit for Claudia Lee at 527 Hill Avenue.

Motion: Mr. Shattuck

Second: Mr. Rose

A vote 8 – 0; Motion carried.

5. Approving Residential Accessible Parking Permit for Maria Davis at 524 Holmes Street.
 - a. Motion was made to approve contingent upon the administration office receiving a copy of the Driver's License for the file.

Motion: Ms. Trice

Second: Mr. Shattuck

A vote 8 – 0; Motion carried.

6. Approving Residential Accessible Parking Permit for Joseph Meinert at 615 Midland Street.

Motion: Mr. Shattuck

Second: Ms. McCarthy-Johnson

A vote 8 – 0; Motion carried.

7. Approving Public Property Use for the following Municipal Lost: H-Lot (Next to KFC), Ross Avenue (Nancy's restaurant area), South Avenue (UMC Lot) and Wood Street Lot scheduled for 9/13/2018 – MindHunter Late Seventies Productions, LLC – John Adkins & Barry Stephens.

- a. President Macklin advised that she will combine items 7 & 8 into one vote for approval.

Motion: Ms. McCarthy-Johnson

Second: Ms. Edwards

A vote 8 – 0; Motion carried.

- 8. Approving Public Property Use for the following Municipal Lot: H-Lot (Next to KFC), Ross Avenue (Nancy’s restaurant area), South Avenue (UMC Lot) and Wood Street Lot scheduled for 9/20/2018 thru 9/22/2018 – MindHunter Late Seventies Productions, LLC – John Adkins & Barry Stephens.

Motion: Ms. McCarthy-Johnson

Second: Ms. Edwards

A vote 8 – 0; Motion carried.

- 9. Approving Street Closure Permit Applications for MindHunter Late Seventies Productions, LLC Schedule for September 21st and 22nd 2018 – John Adkins & Barry Stephens.
 - a. Motion was made to approve contingent upon approval from the police department.

Motion: Ms. McCarthy-Johnson

Second: Ms. Edwards

A vote 8 – 0; Motion carried.

- 10. Discussion regarding “Streetlight” installed by MindHunter Show Production along Findley Drive to keep or to have movie filming production remove the streetlights.
 - a. At the request of the folks from the MindHunter show, Duquesne Light installed 14 LED lights to existing street light fixtures. Duquesne Light advised the borough that if we want to keep them, it will be \$25 a month for each installed light.
 - b. Borough Manager to look into this further.
- 11. Discussion regarding CDBG ’19 Project to determine use for funding.
 - a. Borough Manager suggests that we apply for some demolition funding
- 12. Discussion to approve the Public/Private demolition requests for properties located at 515 & 517 Wallace Avenue and 509 Pitt Street.
 - a. Consensus of council to write the demolition grant request to launch a pilot program to share demolition costs for adjacent property owners who are developing properties.
- 13. Discussion regarding Hunter Park Stop Sign request at (Coal Street & James Street).
 - a. Motion made to install a stop sign at the intersection.

Motion: Mr. Rose

Second: Ms. Trice

A vote 8 – 0; Motion carried.

14. Discussion regarding local Park Sign designs.
 - a. Council reviewed park logos. Designs included an Acorn and a Tree. Majority of council is leaning towards the tree design.
15. Discussion regarding Zoning Variance Appeal on property located at 1221 Montier Street.
 - a. Property owner is looking to install a 9ft fence around his yard with barbed wire at the top.
 - b. Motion was made to appeal the decision of the zoning hearing board granting the installation of the barbed wire fence.

Motion: Mr. Shattuck

Second: Ms. Trice

A vote 8 – 0; Motion carried.

16. Resolution 18-053 – Conditional Offer of Employment to Lisa Lowery as Crossing Guard.

Motion: Ms. Trice

Second: Mr. Shattuck

A vote 8 – 0; Motion carried.

17. Council Committee Reports
 - a. This item removed from the agenda for this meeting.
 - b. Mr. Shattuck did advise that the bids for the Borough Building renovations came in and urges all of council to review as soon as possible.

Public Comment

1. Bertha Richardson – 1434 Montier Street
 - a. Verizon left a pile of dirt in front of her house and 2 other locations nearby.
 - b. Garbage is accumulating.
 - c. Eric Parrish, Director of Code enforcement, will follow up with Verizon to rectify.
2. Kate Luxemburg – 432 Rebecca Avenue
 - a. States that a brief filed in Commonwealth Court of PA argued the opposite of the Borough's decision regarding Greenstreet Park.
 - b. Councilwoman Edwards requests an Executive Session to discuss this issue further.

Correspondence Letter

- Receipt of PA Liquor Control Board Letter
 - 818 Penn Avenue applied for a liquor license.

Old Business

1. N/A

New Business

1. Vice President McCarthy-Johnson received a request from Chatham to work with Wilksburg in regards to having them review and possibly rewrite any policies. Also looking for projects on MLK day.
2. Patrick Shattuck advises that Director Bob Hurley from Allegheny County Economic Development is retiring. He has worked with Wilksburg Council several times. Lance Chimka to take over as director.
3. President Macklin advised that the Council Retreat was cancelled. The budget for next year will be the topic of discussion. The Council Meeting on October 3rd will be recessed, and will re-convene on October 10th to cover the budget.

Adjournment

Motion to adjourn by Ms. Edwards.
Seconded by Vice-President McCarthy-Johnson
Meeting Adjourned at 7:30 p.m.

Pamela Macklin
President Council