

WILKINSBURG BOROUGH COUNCIL MEETING
Council Work Session
October 17, 2018
Minutes

Call to Order

President Macklin called the meeting to order at approximately 7:00 P.M. in Council Chambers, second floor of the Municipal Building, 605 Ross Avenue, Wilkinsburg, PA 15221.

Roll Call

The roll was called to establish a quorum. Present were Ms. Atkins, Ms. Edwards, Ms. Lee, Mr. Lefebvre, Ms. McCarthy-Johnson (via phone), Mr. Rose (7:10pm arrival), Mr. Shattuck, Ms. Trice (via phone), President Macklin, Donn Henderson – Borough Manager and Amanda J. Ford – Assistant Borough Manager.

Absent was Mayor Marita Garrett. A quorum was established.

Pledge of Allegiance

The Pledge of Allegiance was led by President Macklin.

Public Comment

1. N/A

Agenda Items

1. Approval of Council Meeting Minutes for 9/5/2018.

Motion: Mr. Lefebvre

Second: Mr. Shattuck

A vote 7 – 0; Motion carried.

2. Approval of Council Meeting Minutes for 9/19/2018.

Motion: Mr. Lefebvre

Second: Mr. Shattuck

A vote 7 – 0; Motion carried.

3. Approving Checks Issued for September 1-30, 2018.
 - **September 1-30, 2018 - \$437,221.97**
 - **Payroll Disbursements - \$284,396.60**
 - **Voided Checks - \$1,439.00**

- **Total Disbursement - \$720,179.57**

Motion: Ms. Edwards

Second: Mr. Lefebvre

A vote 7 – 0; Motion carried.

4. Accepting Lisa Lowery, Crossing Guard letter of resignation effective October 19, 2018.

Motion: Mr. Lefebvre

Second: Ms. Edwards

A vote 7 – 0; Motion carried.

5. **Resolution 18-060** – Conditional Offer of Employment for Library position Children’s Assistance Services to Emily Cappello at a salary \$28,101.00.

Motion: Mr. Lefebvre

Second: Ms. Edwards

A vote 7 – 0; Motion carried.

6. **Resolution 18-061** – Conditional Offer of Employment for Library position Adult Assistance Services Daja McGuire at a salary of \$28,038.00.

- A motion was made by Ms. Edwards to approve the resolution, with a second by Ms. Lee.
- Mr. Shattuck pointed out a typo from the salary amount on the agenda versus the salary amount on the actual resolution document.
- The Assistant Manager, Ms. Ford, advised that the amount on the resolution will be corrected and the amount on the agenda is correct.
- Ms. Edwards amended her motion to approve the resolution.

Motion: Ms. Edwards

Second: Mr. Lefebvre

A vote 7 – 0; Motion carried.

7. **Resolution 18-062** – Conditional Offer of Employment for Library position Adult Assistance Services Miranda Symons at a salary of \$28,038.00.

Motion: Mr. Lefebvre

Second: Ms. Edwards

A vote 7 – 0; Motion carried.

8. Approving HRG proposal for the Ardmore Wall Linear Park Final Design Project.
 - In the amount of \$39,250

Motion: Ms. Edwards

Second: Mr. Shattuck

A vote 7 – 0; Motion carried.

9. Approving Residential Accessible Parking Permit for Kevin Tyler at 210 Kelly Avenue.

Motion: Mr. Lefebvre

Second: Ms. Edwards

A vote 7 – 0; Motion carried.

10. Approving Residential Accessible Parking Permit for Don Henderson at 513 Peebles Street.

Motion: Mr. Lefebvre

Second: Ms. Edwards

A vote 7 – 0; Motion carried.

11. Approving the Train Station Lease Agreement.

- Ms. Edwards made a motion to table this item until more information is presented that advises who the investor is.

Motion: Ms. Edwards

Second: Ms. Trice

A vote 6 yes – 2 no (Lefebvre, Rose) – 1 abstain (Shattuck); Motion carried.

12. Approval of Borough Building renovation bids.

- Motion was made to vote simultaneously on phase 1 and phase 2 of the renovations for the lowest bidder.

Motion: Mr. Lefebvre

Second: Mr. Rose

A vote 5 – 4(Atkins, Lee, Trice, Macklin); Motion carried.

Public Comment

1. Kate Luxemburg – 432 Rebecca Avenue
 - a. Spoke regarding the Green Street Park situation.
 - b. Hoping someone on council would make a motion and vote to have the solicitor withdraw the brief that was filed in commonwealth court and substitute it with a brief that states the borough takes no position in this issue.
 - c. Discussion followed, including council inquiries to the solicitor if fulfilling the request from Ms. Luxemburg would make any difference with the court. Mr. Kalina (solicitor), advised that he feels as though it would not make a difference.

- d. Ms. Lee made a motion to have the solicitor withdraw the brief that was filed in commonwealth court and re-file a brief that states the borough takes no position in this issue.
- e. Mr. Kalina suggested amending the motion to authorize the Borough Solicitor to explore the option of either amending or re-filing the brief that would state that the borough takes no position on the issue, then if able to do so, the re-file would occur. Ms. Lee concurred. Ms. Edwards seconded.

Motion: Ms. Lee

Second: Ms. Edwards

A vote 8 – 1 no (McCarthy-Johnson); Motion carried.

Old Business

1. N/A

New Business

1. Ms. Edwards advised she was attending a inquired for guidance on which format would be best to direct her questions to in regards certain issues. She was directed to the Capital Planning Committee.
2. President Macklin advised that there are 42 students from Pitt that will be working with the Arts Commission and Jody Guy this coming Saturday.
3. President Macklin advised that there is a meeting coming up at the Hosanna House on Thursday, October 18, 2018 hosted by the WCDC titled What's Going On in Wilkinsburg.
4. Ms. Atkins advised that the Pittsburgh Symphony Orchestra String Quartet will be performing on Tuesday, October 23, 2018 at the Eastridge Library.
5. Official Trick or Treating hours are 5pm-8pm on October 31, 2018.
6. Ms. Edwards reminded everyone that Election Day is November 6, 2018 and to go out and vote. Uber and Lyft are offering free rides to your polling place on Election Day.
7. President Macklin advises that the Mayor and Police Chief will be presenting their budget tomorrow (Thursday, October 18, 2018) at 11:45 AM
8. Mr. Shattuck brought up an inconsistency with reserving the hall at Eastridge Library versus reserving any other meeting rooms within the borough. President Macklin advised that this issue will be presented to the Policy and Procedure committee.

Adjournment

Motion to adjourn by Ms. Edwards.

Second by Mr. Rose

Meeting Adjourned at 8:00 p.m.

Pamela Macklin
President Council