

WILKINSBURG BOROUGH COUNCIL MEETING
Council Work Session Minutes
December 5, 2018

Call to Order

President Macklin called the meeting to order at approximately 7:00 P.M. in Council Chambers, second floor of the Municipal Building, 605 Ross Avenue, Wilkinsburg, PA 15221.

Roll Call

The roll was called to establish a quorum. Present were Ms. Atkins, Ms. Edwards, Ms. Lee (7:10pm arrival), Mr. Lefebvre, Ms. McCarthy-Johnson (7:11pm arrival), Mr. Rose, Mr. Shattuck, Ms. Trice, President Macklin, Mayor Garrett (7:15pm arrival), Donn Henderson – Borough Manager and Amanda J. Ford – Assistant Borough Manager.

A quorum was established.

Pledge of Allegiance

The Pledge of Allegiance was led by President Macklin.

Presentation

1. Wilkinsburg Youth Program – Rachel Bowers
 - a. Reclaiming vacant land and converting it to public spaces for all.
 - b. Gardening, seating, play-spaces, etc...

Public Comment

1. N/A

Agenda Items

1. Approving Council Meeting Minutes for 10/3/2018.

Motion: Mr. Lefebvre

Second: Ms. Edwards

A vote 8 – 0; Motion carried.

2. Approving Council Meeting Minutes for 10/10/2018.

Motion: Mr. Shattuck

Second: Mr. Lefebvre

A vote 9 – 0; Motion carried.

3. Approving Council Meeting Minutes for 10/17/2018.

Motion: Mr. Lefebvre

Second: Ms. Edwards

A vote 9 – 0; Motion carried.

4. Accepting the termination of Lawrence Wilson, Parking Enforcement Officer effective November 7, 2018.

Motion: Mr. Lefebvre

Second: Mr. Shattuck

A vote 9 – 0; Motion carried.

5. Accepting the resignation of Ryan Connolly, Police Officer effective November 30, 2018.

Motion: Mr. Lefebvre

Second: Mr. Shattuck

A vote 9 – 0; Motion carried.

6. Ordinance 18-005 – Approving Wilkinsburg Storm Water Management.

Motion: Mr. Lefebvre

Second: Ms. Edwards

A vote 9 – 0; Motion carried.

7. Resolution 18-056a – Approving the revision of CDBG grant fund amount to \$227,300.00 for the Pedestrian Sidewalk Reconstruction Project local match amount \$21,500.00

Motion: Mr. Shattuck

Second: Ms. Edwards

A vote 9 – 0; Motion carried.

8. Authorizing sale of 2012 Dodge Charger (Car 45) to highest bidder, Michael Baker, for \$4,100.

Motion: Mr. Lefebvre

Second: Ms. McCarthy-Johnson

A vote 9 – 0; Motion carried.

9. Authorize the sale of 2009 Crown Victoria (Car 41) to highest bidder, David Kolas, for \$1,600.

Motion: Mr. Lefebvre

Second: Ms. Edwards

A vote 9 – 0; Motion carried.

10. Discussion regarding Shade Tree Commission tree-trimming project – Donn Henderson.
 - a. Estimates for tree removal were provided to council for review.
 - b. The lowest bid was for 13,485 from Tall Timbers Tree Company. 13 Trees total.
 - c. This item will be voted on at the next meeting.

Motion: Mr. Lefebvre

Second: Ms. McCarthy-Johnson

A vote 9 – 0; Motion carried.

11. Council Committee Reports:
 - a. Mayor’s Report
 - i. Gun buyback program to take place in the Borough Lobby this Saturday, 12/8/2018.
 - ii. Public Safety Forum is on Winter Recess until February.
 - iii. Job descriptions for Deputy Chief and Office Manager has been distributed to council.
 - iv. Flyer for the several Winter Wonderland events was distributed to council.
 - b. Administrative Committee – Full Council
 - i. Nothing to report
 - c. Blight/Capital Planning Committee – Patrick Shattuck, Chair
 - i. Borough Building renovations and Ardmore Wall are out to bid.
 - d. Budget and Finance Committee – Patrick Shattuck, Chair
 - i. Nothing to report.
 - e. Planning Commission – Patrick Shattuck, Chair
 - i. No action items due to lack of quorum.
 - f. Business Outreach and Jobs Development – Pamela Macklin, Chair
 - i. Nothing to report.
 - g. Constituent Service & Special Events Committee
 - i. Nothing to report.
 - h. Personnel, Policy, and Procedure committee – Paige Trice, Chair
 - i. New police hires were discussed.
 - ii. Current civil service list was exhausted. (1 person remains on list.)
 - iii. Will request a new list soon from Civil Service.
 - i. Public Safety Committee – Vanessa McCarthy-Johnson, Chair
 - i. Pittsburgh Bureau of Fire reports 828 calls for the year.
 - ii. Village at Pennwood requested an all-hazard drill.
 - j. Social Media and Promotions Committee – Denise Edwards, Chair
 - i. Nothing to report.
 - k. Manager’s Report – Donn Henderson, Borough Manager
 - i. Extensive report was provided to council.
 - ii. Several neighborhoods are adopting changes to their recycling programs. If there are any changes to the Wilksburg Recycling Program it will be shared with the public.

Public Comment

1. N/A

Old Business

1. N/A

New Business

1. Mayor Garrett advises that any questions regarding the Police Department budget can be addressed with her if necessary.

Adjournment

-President Macklin advised that council will move into Executive Session to discuss personnel issues, no action is going to be taken.

-Motion to move into executive session by Ms. Edwards, Seconded by Mr. Lefebvre.

-Meeting Adjourned at 7:45 p.m.

Pamela Macklin
President Council