

WILKINSBURG BOROUGH COUNCIL MEETING
Council Work Session Minutes
January 2, 2019

Call to Order

President Macklin called the meeting to order at approximately 7:00 P.M. in Council Chambers, second floor of the Municipal Building, 605 Ross Avenue, Wilkinsburg, PA 15221.

Roll Call

The roll was called to establish a quorum. Present were Ms. Atkins, Ms. Edwards, Ms. Lee (7:01pm arrival), Mr. Lefebvre, Mr. Rose, Mr. Shattuck (via phone), Ms. Trice, President Macklin, Mayor Garrett, Donn Henderson – Borough Manager and Amanda J. Ford – Assistant Borough Manager.

Absent was Ms. McCarthy Johnson. A quorum was established.

Pledge of Allegiance

The Pledge of Allegiance was led by President Macklin.

Public Comment

1. N/A

Agenda Items

1. Discussion regarding Whitney Park/HRG Proposal
 - a. Motion was made to approve the proposal submitted by HRG.

Motion: Mr. Lefebvre

Second: Mr. Shattuck

A vote 8 – 0; Motion carried.

2. Authorizing Borough Manager to advertise Council and other Committees 2019 Calendar.
 - a. Motion was made to advertise the necessary meeting dates.

Motion: Ms. Edwards

Second: Mr. Lefebvre

A vote 8 – 0; Motion carried.

3. Requesting Civil Service Commission to prepare a new eligibility list.
 - a. Motion to approve request for Civil Service to prepare a new Civil Service Eligibility list.

Motion: Ms. Trice

Second: Ms. Edwards

A vote 8 – 0; Motion carried.

4. Council Committee Reports
 - a. Mayor’s Report – Marita Garrett
 - i. Nothing to report
 - b. Administrative Committee – Full Council
 - i. Nothing to report
 - c. Blight and Capital Planning Committee – Patrick Shattuck, Chair
 - i. Nothing to report
 - d. Budget and Finance Committee – Patrick Shattuck, Chair
 - i. Nothing to report
 - e. Planning Commission – Patrick Shattuck, Member
 - i. Nothing to report, no quorum.
 - f. Business Outreach and Jobs Development – Pamela Macklin, Chair
 - i. Nothing to report
 - g. Constituent Service & Special Events Committee – Vanessa McCarthy-Johnson, Chair
 - i. Nothing to report
 - h. Personnel, Policy & Procedure Committee – Paige Trice
 - i. Still working on PTO (paid time off) policy
 - ii. The committee may be requesting that the effective date of the PTO policy is for January 1, 2020.
 - i. Public Safety Committee – Vanessa McCarthy-Johnson, Chair
 - i. Nothing to report.
 - j. Social Media and Promotions Committee – Denise Edwards, Chair
 - i. Nothing to report.
 - k. Manager’s Report
 - i. Park Avenue Playground meeting took place today. New Chess Table needed already due to vandalism.
 - ii. Insurance company is changing over to Traveler’s Insurance.
 - iii. Smoke testing follow-up steps will be occurring soon.

Public Comment

1. Kate Luxemburg – 432 Rebecca Avenue
 - a. Provided a list to Eric Parrish and Donn Henderson that she hopes will be useful to the borough.
 - b. Requested for the website calendar to be updated.
 - c. Questioned if the Tire Trailer was still available. She was advised that it is.
 - d. Advised that there were several “We buy houses” advertisements around the borough. She was advised that they have been removed.

Old Business

1. N/A

New Business

1. Amanda Ford, Asst. Borough Manager, advised that there were several students coming in on MLK Day to do community service.
2. Ms. Edwards inquired with the Mayor if the Police Department was in line about the new necessary reporting to the FBI about any officer involved shootings. Mayor Garrett advised that the department was compliant.

Adjournment

Motion to adjourn by Mr. Lefebvre.
Second by Ms. Trice.
Meeting Adjourned at 7:26 p.m.

Pamela Macklin
President Council