

**WILKINSBURG BOROUGH COUNCIL MEETING**  
**Council Legislative Session Minutes**  
**March 20, 2019**

**Call to Order**

President Macklin called the meeting to order at approximately 7:00 P.M. in Council Chambers, second floor of the Municipal Building, 605 Ross Avenue, Wilkinsburg, PA 15221.

**Roll Call**

The roll was called to establish a quorum.

**Council Members Present:**

Ms. Atkins  
Ms. Edwards  
Ms. Lee  
Mr. Lefebvre  
Vice President – Ms. McCarthy-Johnson  
Mr. Rose – Via phone  
Ms. Trice  
President – Ms. Macklin

**Council Members Absent:**

N/A

**Mayor**

Mayor Garrett - Present

A quorum was established.

**Other attendees:**

Borough Manager – Donn Henderson  
Assistant Borough Manager – Amanda Ford  
Officer – Hamlin

**Pledge of Allegiance**

The Pledge of Allegiance was led by President Macklin. Following the Pledge of Allegiance, a moment of silence was led by Councilwoman Trice for Mrs. Marion Wilkins, longtime resident of Wilkinsburg, who recently passed away.

**Proclamation**

A proclamation was presented to Josie Bryant, longtime Wilkinsburg resident, as she departs from her duties at St. James Church. Read by President Macklin.

**Public Comment**

1. N/A

**Agenda Items**

1. Approval of Council Meeting Minutes for 2/6/2019.

*Motion: Mr. Lefebvre*

*Second: Ms. Atkins*

*A vote 8 – 0; Motion carried.*

2. Approval of Council Meeting Minutes for 2/20/2019.

*Motion: Mr. Lefebvre*

*Second: Ms. McCarthy-Johnson*

*A vote 8 – 0; Motion carried.*

3. Approval of checks issued for February 1-28, 2019.
  - a. February 1-28, 2019 \$2,290,071.04
  - b. Payroll Disbursements \$285,176.89
  - c. Voided Checks \$197.43
  - d. Total Disbursements \$2,575,050.50

*Motion: Mr. Lefebvre*

*Second: Ms. Edwards*

*A vote 8 – 0; Motion carried.*

4. **Resolution 19-016** – Approving VPRP Application for 1730 Graham Blvd.

*Motion: Mr. Lefebvre*

*Second: Ms. Atkins*

*A vote 8 – 0; Motion carried.*

5. **Resolution 19-017** – Approving banner Application for Wilkinsburg/Pittsburgh Symphony Orchestra (March 25<sup>th</sup> through April 12<sup>th</sup> 2019).
  - a. Concert date: Thursday, May 2, 2019

*Motion: Mr. Lefebvre*

*Second: Ms. Edwards*

*A vote 8 – 0; Motion carried.*

6. **Resolution 19-018** – Approving Banner Application for Wilkinsburg/Pittsburgh Symphony Orchestra (April 12<sup>th</sup> through May 2<sup>nd</sup> 2019).

*Motion: Mr. Lefebvre*

*Second: Ms. Edwards*

*A vote 8 – 0; Motion carried.*

7. Approving Permit Application for Public Property Use/South and Wood Municipal Lot – Joshua Rolon – WCDC.

*Motion: Mr. Lefebvre*

*Second: Ms. McCarthy-Johnson*

*A vote 8 – 0; Motion carried.*

8. Approving Street Closure Permit Application for WCDC Street Festival – Joshua Rolon-WCDC.

*Motion: Mr. Lefebvre*

*Second: Ms. Atkins*

*A vote 8 – 0; Motion carried.*

9. Approving Street Closure Permit Application for Wilkinsburg School District Annual Fun Day – Rick Liberto.

*Motion: Ms. Edwards*

*Second: Mr. Lefebvre*

*A vote 8 – 0; Motion carried.*

10. Approving Permit Application for Public property Use/Penn Avenue Parklet – Emmanuel Danso – RCCG Living Spring International Pittsburgh.

*Motion: Mr. Lefebvre*

*Second: Ms. Atkins*

*A vote 8 – 0; Motion carried.*

11. Approving Professional Service Agreement with Hoffman Kennels Inc. effective April 1, 2019 through December 31, 2020.

*Motion: Mr. Lefebvre*

*Second: Ms. Lee*

*A vote 8 – 0; Motion carried.*

12. **Resolution 19-019** – Appointing Beverly McCoy as Chair and Member to the Vacancy Board.

- a. Solicitor Mike Witherel explained the importance of appointing someone to the vacancy board.

- b. Mr. Lefebvre pointed out that there is no end date.
- c. The motion was made to appoint Beverly McCoy to the Vacancy Board with an end date of 12-31-2019.

***Motion: Ms. Edwards***

***Second: Ms. Trice***

***A vote 6 yes – 2 no (Rose, Lefebvre); Motion carried.***

13. **Resolution 19-020** – Selecting a candidate to recommend to the Common Pleas Court to fill the vacant council seat for end-year Term December 31, 2019; and will be on ballot for the balance of the remaining term for Council seat in Ward 2.
  - a. Mr. Witherel explained to council that since the appointment of a new Councilmember did not occur within the 30-day period from when Councilman Patrick Shattuck left his seat, this item cannot be an appointment. It should rather be a recommendation to the Common Pleas Court for the selected candidate to be appointed.
  - b. Motion was made for candidate Andre Scott to be recommended to the Common Pleas Court to fill the remaining term of the vacant seat.
  - c. Following the unanimous vote, Mr. Witherel was given the direction to file the petition with the court on behalf of getting Andre Scott appointed.

***Motion: Ms. Lee***

***Second: Ms. Edwards***

***A vote 8 – 0; Motion carried.***

### **Public Comment**

1. N/A

### **Old Business**

1. N/A

### **New Business**

1. Ms. Edwards mentioned that there will be a job fair coming up soon. She will be passing out flyers/information.
2. Ms. Atkins advised that 9-Mile Run has a program to restore tree canopies that residents can sign up for. Cost is \$10. Information will be posted downstairs.
3. Mayor Garrett advised that the Easter Egg Roll event is happening on the Saturday before Easter at the Penn Lincoln Lot from Noon until 2pm.

### **Adjournment**

Motion to adjourn – Michael Lefebvre

Seconded by – Linda Atkins  
Meeting Adjourned at 7:44 p.m.

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Pamela Macklin  
President Council