

WILKINSBURG BOROUGH COUNCIL MEETING
Council Work Session Minutes
March 6, 2019

Call to Order

President Macklin called the meeting to order at approximately 7:05 P.M. in Council Chambers, second floor of the Municipal Building, 605 Ross Avenue, Wilkinsburg, PA 15221.

Roll Call

The roll was called to establish a quorum.

Council Members Present:

Ms. Atkins
Ms. Edwards
Ms. Lee
Ms. McCarthy-Johnson
Mr. Rose
Ms. Trice
President Macklin.

Council Members Absent:

Mr. Lefebvre

Mayor

Mayor Garrett - Present

A quorum was established.

Other attendees:

Borough Manager – Donn Henderson
Assistant Borough Manager – Amanda Ford
Code Enforcement Director – Eric Parrish
Public Works Director – Roy Clark
Finance Director – David Egler
Library Director – Robert Metz
Officer – D. Hamlin

Pledge of Allegiance

The Pledge of Allegiance was led by President Macklin.

Public Comment (for agenda items)

1. N/A

Agenda Items

1. **Resolution 19-011** – 2018 Exoneration of Taxes
 - a. Amount totaling \$1,034,231.27
 - b. Penalty amount \$103,538.14

Motion: Ms. Edwards

Second: Ms. Trice

A vote 7 – 0; Motion carried.

2. **Resolution 19-012** – Appointing Pamela Macklin to Planning Commission for four (4) year term commencing January 1, 2019 and continuing through December 31, 2021

Motion: Ms. Trice

Second: Ms. Atkins

A vote 7 – 0; Motion carried.

3. **Resolution 19-013** – Reappointing Dee Briggs to Planning Commission for four (4) year term commencing January 1, 2019 and continuing through December 31, 2022.

Motion: Ms. McCarthy-Johnson

Second: Mr. Rose

A vote 6 – 1 abstain (Edwards); Motion carried.

4. **Resolution 19-014** – CITF Grant Application for Wood Street in the amount of \$204,200.00 for funding shortfall.
 - a. This grant is to cover the bids that came in higher than expected for the Wood Street 2-Way project.

Motion: Ms. Edwards

Second: Ms. McCarthy-Johnson

A vote 7 – 0; Motion carried.

5. **Resolution 19-015** – VPRP Application for 1730 Graham Blvd.
 - a. This item has been moved to the next meeting on March 20, 2019.
6. **Resolution 19-015** – Conditional offer of employment for Aaron Banks for CDL/Driver position at Pay Rate of \$21.81 determined in the SEIU/CBA.

Motion: Ms. Edwards

Second: Ms. Trice

A vote 7 – 0; Motion carried.

7. Motion to appoint Donn Henderson as Voting Delegate at the 2019 PSAB Convention.

Motion: Ms. Trice

Second: Ms. McCarthy-Johnson

A vote 7 – 0; Motion carried.

8. Approving letter of resignation for Kevin Persichetti effective March 10, 2019.

Motion: Ms. Trice

Second: Mr. Rose

A vote 7 – 0; Motion carried.

9. Council Committee Reports:

- a. Mayor's Report
 - i. Public safety forum was just held and they discussed how to deal with scammers.
- b. Blight & Capital Planning
 - i. Reviewed the several projects underway in the borough.
 - ii. Discussed infrastructure issues like mudslides, potholes, sewers, etc...
- c. Budget & Finance Committee
 - i. Waiting for final review of the numbers from 2018
- d. Business Outreach & Job Development
 - i. Working on doing another job fair soon.
- e. Constituent Service & Special Events
 - i. Local Government Week for 2019 was discussed.
 - ii. Working on the band lineup for Art in the Park.
- f. Personnel, Policy, and Procedure committee
 - i. Employee evaluations discussed.
 - ii. Update on vacancies discussed
 - iii. Salary caps discussed
- g. Public Safety
 - i. Discussed dangerous homes that should be knocked down
 - ii. Parking issues
 - iii. Discussed public access to Narcan.
 - iv. Updating public safety procedures for borough employees
- h. Social Media & Promotions Committee
 - i. Discussed the Nixle System
 - ii. Ideas of better notifications to residents
 - iii. Community newsletter slated to go out in April.
- i. Manager's report
 - i. Nixle system should be rolling out soon.
 - ii. Employee Safety committee is working on several safety updates for the building.

- iii. Public Works has been working with some contractors for some emergency repairs (sewer lines).

Public Comment

1. Dawn Leighman – 27 Chestnut Street
 - a. With elections coming up, she suggests having a “candidate forum” so residents can meet and greet with the candidates.

Old Business

1. N/A

New Business

1. Ms. Atkins advises that the Senior Fun Day is now known as the 50+ Club.
2. Ms. Atkins advised that Duquesne Light marked some trees, then decided not to take them down, but they trimmed them instead. She is concerned with the viability of several of the trees.
3. Vice-President McCarthy-Johnson advised that the “Sleeping Octopus” aka “Yingling Mansion” at 1300 Wood Street is having a few events that council is invited to.
4. President Macklin advised that there is a Johnston School Alumni night coming up at Community Forge on April 6th.
5. President Macklin advised plans of a “Passive Garden” along the Ardmore Wall.

Adjournment

Motion to adjourn – Ms. Trice
Seconded by – Ms. Atkins
Meeting Adjourned at 7:50 p.m.

Pamela Macklin
President Council