

WILKINSBURG BOROUGH COUNCIL MEETING
Council Work Session Minutes
July 10, 2019

Call to Order

President Macklin called the meeting to order at approximately 7:00 P.M. in Council Chambers, second floor of the Municipal Building, 605 Ross Avenue, Wilkinsburg, PA 15221.

Roll Call

The roll was called to establish a quorum.

Council Members Present:

Ms. Atkins
Ms. Edwards
Mr. Lefebvre
Ms. Trice
President Macklin.

Council Members Absent:

Ms. Lee
Ms. McCarthy-Johnson
Mr. Rose
Mr. Scott

Mayor

Mayor Garrett - Present

A quorum was established.

Other attendees:

Borough Manager – Donn Henderson (via phone)
Assistant Borough Manager – Amanda Ford
Library Director – Taylor Lee
Public Works Director – Roy Clark
Finance Director – Dave Egler
Officer – Acting Chief Doug Yuhouse

Pledge of Allegiance

The Pledge of Allegiance was led by President Macklin.

Plaque Presentation

1. President Macklin announces that the Library Director, Bob Metz, will be retiring. A plaque was presented to Mr. Metz in honor of his 6 years of service with the borough.

Public Comment for Agenda Items

1. n/a

Agenda Items

1. Approving the property purchase agreement of 714 Ardmore Blvd.
 - a. \$39,000 purchase amount.

Motion: Mr. Lefebvre

Second: Ms. Edwards

A vote 5 – 0; Motion carried.

2. Approving Street Closure Application for Charitable Organization/Injustice Project Parade – Pearlina Story

Motion: Mr. Lefebvre

Second: Ms. Edwards

A vote 5 – 0; Motion carried.

3. **Resolution 19-032** – Approving Banner Application for Teen Works Charitable Organization Black Arts Festival – Pearlina Story
 - a. Ms. Ford advised that our bucket truck is down and this sign will not be able to be hung after this approval occurs.
 - b. President Macklin advised that this item will be removed from the agenda since an approval is pointless due to the inoperable truck.
4. **Resolution 19-033** Approving VPRP Application for 1624 Mill Street – Richard Carswell

Motion: Mr. Lefebvre

Second: Ms. Edwards

A vote 5 – 0; Motion carried.

5. Approving Public Property Use Permit for Wallace Avenue Parking Lot – Teen Angst Productions – Eric Dilucente
 - a. At a rate of \$200 a day for 3 week period – Netflix Production

Motion: Mr. Lefebvre

Second: Ms. Edwards

A vote 5 – 0; Motion carried.

6. Discussion to approve Netflix Productions, LLC Filming at Wood Street @ South Avenue – Bethany Dilucente
 - a. This will involve renting out the South Avenue Parking lot and shutting down the intersections surrounding Wood & South.
 - b. Motion was made to approve the application.

Motion: Mr. Lefebvre

Second: Ms. Edwards

A vote 5 – 0; Motion carried.

7. Council Committee Reports
 - a. Mayor’s Report
 - i. Wilkinsburg Community day will be Saturday, August 31, 2019
 - ii. Wilkinsburg 5k will be September 8th.
 - iii. Allegheny County Weights & Measures have been in Wilkinsburg to help with spotting violations.
 - iv. Speeding signs to go up on Graham Blvd to help with speeding complaints.
 - b. Administrative Committee – Pamela Macklin, Chair
 - i. Will meet July 31st at 6pm, regarding future development and gentrification concerns.
 - c. Blight/Capital Planning Committee – Pamela Macklin, Chair
 - i. Several project are underway and moving along.
 - ii. Whitney park renovations will commence very soon.
 - d. Budget and Finance Committee – Michael Lefebvre, Chair
 - i. Discussed financial reports
 - ii. Discussed the conservatorship on Ramsey Street
 - iii. Discussed possibility of online payments (Municipipay)
 - e. Planning Commission – China Lee, Member
 - i. Welcomed 3 new members to the Planning Commission – William Smith III, Staci King, and Jeremy Smith.
 - ii. VPRP Application was reviewed and recommended for approval by council.
 - f. Business Outreach and Jobs Development – Denise Edwards, Chair
 - i. There was a recent job fair. Primarily for trades (Welding, assembly, etc...)
 - g. Constituent Service & Special Events Committee – Vanessa McCarthy-Johnson, Chair
 - i. Nothing to report
 - h. Personnel & Policy Procedure Committee – Paige Trice, Chair
 - i. Personnel issue was discussed.
 - ii. Fire escrow was discussed.
 - i. Public Safety Committee – Vanessa McCarthy-Johnson, Chair
 - i. Nothing to report

- j. Social Media and Promotions Committee – Denise Edwards, Chair
 - i. Nothing to report
- k. Manager’s Report – Donn Henderson
 - i. Our intern is doing an excellent job with promoting Wilkinsburg and local business.
 - ii. Whitney Park work will start late July.
 - iii. Admin office remodeling should be complete soon.
 - iv. Street Sweeper is out of commission for a while due to an accident.
 - v. Ardmore Wall work is progressing
 - vi. Park Recreation program is going just fine.

Public Comment for General Items

- 1. Kyle Morton – 2173 Village Drive
 - a. Tree was cut down near a neighbor’s house.
 - b. Inquired about when Berkheimer will be in.
- 2. Brian Starks – 1824 Montier Street
 - a. Spoke about the cars speeding on his stretch of road.
 - b. President Macklin advised Mr. Starks to work with Acting Chief Yuhouse to determine the next steps.
- 3. Anna Archer – 6587 Hamilton Avenue
 - a. Partnering with Civically to work with residents and creating green spaces and conducting litter clean-up.
 - b. Passed out flyers with more information.

Old Business

- 1. N/A

New Business

- 1. Ms. Atkins advises folks to come to the Thursday Farmer’s Markets and Art in the Park.

Adjournment

Motion to adjourn – Ms. Edwards
Seconded by – Ms. Trice
Meeting Adjourned at 7:50 p.m.

Pamela Macklin
President Council