

**WILKINSBURG BOROUGH COUNCIL MEETING**  
**Council Work Session**  
**October 2, 2019**

**Call to Order**

President Macklin called the meeting to order at approximately 7:00 P.M. in Council Chambers, second floor of the Municipal Building, 605 Ross Avenue, Wilkinsburg, PA 15221.

**Roll Call**

The roll was called to establish a quorum.

**Council Members Present:**

Ms. Atkins  
Ms. Edwards  
Ms. Lee  
Ms. McCarthy-Johnson  
Mr. Scott  
President Macklin.

**Council Members Absent:**

Mr. Lefebvre  
Mr. Rose  
Ms. Trice

**Mayor**

Mayor Garrett - Present

A quorum was established.

**Other attendees:**

Borough Manager – Donn Henderson  
Assistant Borough Manager – Amanda Ford  
Public Works Director – Roy Clark  
Finance Director – David Egler  
Library Director – Taylor Lee

**Pledge of Allegiance**

The Pledge of Allegiance was led by President Macklin.

**Presentation**

- Mike Milberger, Parks & Recreation, Chair

- Review of the expense report for the 2019 PARK IT! Summer program.
- Cost was split with the School District
- Whitney Park construction should be complete soon.
- Requesting more council participation in the event.

**Public Comment**

1. N/A

**Agenda Items**

1. Approving Public Property Use Permit/Wood Street - Municipal Lot near Nancy's for Revival Food Truck Round-Up Event.

*Motion: Ms. Edwards*

*Second: Mr. Scott*

*A vote 6 – 0; Motion carried.*

2. **Resolution 19-041** – Approving VPRP Application for 217 Center Street – Ariel Alexander

*Motion: Ms. Edwards*

*Second: Ms. McCarthy-Johnson*

*A vote 6 – 0; Motion carried.*

3. **Resolution 19-046** – Approving 2020 MMO's Fire Employee Pension Plan.

*Motion: Ms. Edwards*

*Second: Ms. McCarthy-Johnson*

*A vote 6 – 0; Motion carried.*

4. **Resolution 19-047** – Approving Conditional Offer of Employment for Sakina A'la as Crossing Guard at the hourly rate of \$11.25 effective October 7, 2019.

*Motion: Mr. Scott*

*Second: Ms. Edwards*

*A vote 6 – 0; Motion carried.*

5. **Resolution 19-048** – Approving Conditional Offer of Employment for Kenneth Wilson as Seasonal DPW Worker at the hourly rate of \$13.00 effective October 7, 2019.

*Motion: Ms. Edwards*

*Second: Ms. Atkins*

*A vote 6 – 0; Motion carried.*

6. **Resolution 19-049** - Approving disposition of records for October 2, 2019.

***Motion: Ms. McCarthy-Johnson***

***Second: Mr. Scott***

***A vote 6 – 0; Motion carried.***

7. Accepting Emily Cappello, Children’s Library Manager Letter of resignation effective October 11, 2019.

***Motion: Ms. McCarthy-Johnson***

***Second: Ms. Atkins***

***A vote 6 – 0; Motion carried.***

8. Accepting Leslie Goodman, Crossing Guard letter of resignation effective October 8, 2019.

***Motion: Mr. Scott***

***Second: Ms. McCarthy-Johnson***

***A vote 6 – 0; Motion carried.***

9. ***2020 General Fund Budget and (Remaining Schedule inserted)***
  - a. President Macklin advised this item will be reviewed at the Finance Committee meeting on October 14<sup>th</sup>, 2019.

10. Council Committee Reports:

- Mayor’s Report
  - Flyers for the next Public Safety Forum will take place on Wednesday, October 16, 2019 from 6pm-7pm.
  - Plan of action was reviewed to help with eliminating the loitering at the corner of Wood and Ross.
- Administrative Committee – Pamela Macklin
  - There was an informational meeting regarding Gentrification. Next meeting to occur in November.
- Blight/Capital Planning Committee – Pamela Macklin, Chair
  - Reviewed pending projects and possible alternatives for Hunter Park.
- Budget and Finance Committee – Michael Lefebvre – Chair
  - August financial reports reviewed.
  - Review of the budget schedule.
- Planning Commission – China Lee, Member
  - 2 conditional-use applications were approved at the last meeting.
- Business Outreach and Jobs Development - Denise Edwards, Chair
  - Nothing to report
- Constituent Service & Special Events Committee – Vanessa McCarthy-Johnson, Chair
  - Nothing to report
- Joint Tax Committee – Ms. Edwards
  - 2 properties were taken to sheriff sale, long time delinquency

- Personnel & Policy Procedure Committee – Paige Trice, Chair
  - Nothing to report
- Public Safety Committee – Vanessa McCarthy-Johnson, Chair
  - Nothing to report
- Social Media and Promotions Committee – Denise Edwards, Chair
  - Nothing to report
- Manager’s Report – Donn Henderson
  - Several projects are nearing completions.
  - 2 employment positions are open as well as an opening in the police department.
  - There will be a Safety Day on November 7, 2019. Borough offices will be closed for training.
  - Suggests to council to direct Civil Service to generate a new list to look into filling Police Department vacancy. Ms. Edwards made a motion to direct Civil Service to generate a new civil service list.

*Motion: Ms. Edwards*

*Second: Ms. McCarthy-Johnson*

*A vote 6 – 0; Motion carried.*

**Public Comment**

1. Kate Luxemburg – 432 Rebecca Avenue
  - a. Received a quarterly report from MBM of all tax delinquent properties in the borough.
  - b. Noticed several properties that are not paying down their balances.

**Old Business**

1. N/A

**New Business**

1. Ms. Atkins advised that the Hilltop Block Watch will host the Pittsburgh Symphony Orchestra on Monday 10/7/2019 at 6:30pm and also the Tim Stevens & Leonard Johnson project on 10/12/2019 in the Wilksburg Arts & Culture Center at Eastridge.

**Adjournment**

Meeting Adjourned at 7:45 p.m.

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Pamela Macklin  
President Council