

**WILKINSBURG BOROUGH COUNCIL MEETING**  
**Council Legislative Session**  
**January 8, 2020**

**Call to Order**

President Macklin called the meeting to order at approximately 7:02 P.M. in Council Chambers, second floor of the Municipal Building, 605 Ross Avenue, Wilkinsburg, PA 15221.

**Roll Call**

The roll was called to establish a quorum.

**Council Members Present:**

Ms. Atkins  
Ms. Edmunds  
Ms. Edwards  
Ms. Haughton  
Mr. Lefebvre  
Mr. Petrulli  
Mr. Scott  
Ms. Trice  
President Macklin.

**Council Members Absent:**

N/A

**Mayor**

Mayor Garrett - Absent

A quorum was established.

**Other attendees:**

Borough Manager – Donn Henderson  
Assistant Borough Manager – Amanda Ford  
Code Enforcement Director – Eric Parrish  
Finance Director – David Egler  
Library Director – Taylor Lee  
Public Works Director – Roy Clark  
Officer – D. Hamlin

**Pledge of Allegiance**

The Pledge of Allegiance was led by President Macklin.

**Public Comment for Agenda Items**

1. N/A

**Agenda Items**

1. **Resolution 20-003** – Approving VPRP Application for 721 Pennwood Avenue – Jeremy Smith

*Motion: Ms. Edwards*

*Second: Mr. Lefebvre*

*A vote 9 – 0; Motion carried.*

2. **Resolution 20-004** – Approving Conditional Offer of Employment to Gabrielle Smith as Full-Time Police Officer contingent on the requirements of the collective bargaining agreement.

*Motion: Mr. Lefebvre*

*Second: Ms. Trice*

*A vote 9 – 0; Motion carried.*

3. **Resolution 20-005** – Approving Banner Application for Wilkinsburg Baseball Association – David Reese

*Motion: Mr. Lefebvre*

*Second: Ms. Edwards*

*A vote 9 – 0; Motion carried.*

4. Approving Street Closure Permit Use for Wilkinsburg Baseball Association ‘Opening Day Parade’ – David Reese

*Motion: Mr. Lefebvre*

*Second: Mr. Petrulli*

*A vote 9 – 0; Motion carried.*

5. Authorizing Borough Manager to advertise Council and other Committee meetings for 2020 upon calendar being established.

*Motion: Ms. Edmunds*

*Second: Ms. Trice*

*A vote 9 – 0; Motion carried.*

6. Accepting Da’Ja McGuire letter of resignation from the position of Adult Library Assistant effective January 1, 2020.

*Motion: Mr. Lefebvre*

*Second: Ms. Edmunds*

***A vote 9 – 0; Motion carried.***

7. Accepting Taylor Lee letter of resignation from the position of Library Director effective January 17, 2020.

***Motion: Mr. Lefebvre***

***Second: Ms. Edmunds***

***A vote 9 – 0; Motion carried.***

8. Discussion regarding CONNECT dues.
  - Mr. Parrish made comment in support of keeping the membership with CONNECT.
  - Ms. Edwards made comments that she doesn't see the value of keeping the membership any longer.
  - President Macklin recommended
9. Discussion regarding Verizon easement request at Marion Street @ Princeton Place.
  - Verizon is looking to install a service line to expand service to residents in the area.
10. Discussion regarding Akator/Green Street deed filing request.
  - Akator would be looking for permission from council via resolution file the plots due to not originally filing within the allotted time.
11. Manager's Report – Donn Henderson
  - Several interviews are coming up soon for the available job positions.
  - DPW is using the paving box which should save on wasted hot-patch.
  - Working on repairs for some DPW Heavy Equipment.
  - Looking into the possibility of acquiring an excavator in hopes of doing our own demolitions.
  - Library Director Interviews will commence soon. Part-time library position interviews will start soon.
  - Interviews will start tomorrow for Code Enforcement Secretary.
  - The newly hired officer will be starting soon.
  - The linear park project for the Ardmore Wall meetings will start soon.
  - The sewer lining project for South Avenue is awaiting a start date
  - Whitney Park renovations are just awaiting some items.
  - Waiting for a reply from the Allegheny County to see if it's ok to re-purpose the grant money for Hunter Park for the purchase of equipment.
  - Penn Ave sidewalk CDBG Grant is awaiting reply.
  - Children's bathroom renovations are still underway.
  - Security Cameras are installed throughout the Borough Building and Eastridge Library
  - Duquesne Light says that the street lights are repaired, but some are not. Will reach out to them later.
12. Department reports

- Mr. Egler to provide full finance reports once completed.
- Mr. Parrish advised that Code Enforcement has processed over 4000 invoices, almost 3000 building inspections, almost 2000 complaints were fielded and several other permits in the year 2020 and finished about 25% under budget.

### **Public Comment/General Information**

1. Kate Luxemburg – 432 Rebecca Avenue
  - a. Trying to get an abandoned Verizon pole removed from her property. Working on locating a contact at Verizon to help with this. Asked council to advise her of the next time a Verizon Representative is available.

### **Old Business**

1. N/A

### **New Business**

1. Administrative meeting for council will be held on January 29 at 6pm.
2. President Macklin advised that the committees will be changing soon to hopefully reduce the number of meetings in the borough.

### **Adjournment**

Motion to adjourn – Ms. Trice  
Seconded by – Mr. Petrulli  
Meeting Adjourned at 7:38 p.m.

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Pamela Macklin  
President Council