

**WILKINSBURG BOROUGH COUNCIL MEETING**  
**Council Legislative Session Minutes**  
**December 4, 2019**

**Call to Order**

President Macklin called the meeting to order at approximately 7:00 P.M. in Council Chambers, second floor of the Municipal Building, 605 Ross Avenue, Wilkinsburg, PA 15221.

**Roll Call**

The roll was called to establish a quorum.

**Council Members Present:**

Ms. Atkins  
Ms. Edmunds  
Ms. Edwards  
Mr. Scott (7:22pm arrival)  
President Macklin.

**Council Members Absent:**

Mr. Lefebvre  
Ms. McCarthy-Johnson  
Mr. Rose  
Ms. Trice

**Mayor**

Mayor Garrett - Absent

A quorum was established at 7:22pm upon Councilman Scott's arrival.

**Other attendees:**

Borough Manager – Donn Henderson  
Assistant Borough Manager – Amanda Ford  
Finance Director – David Egler  
Library Director – Taylor Lee  
Officer – D. Hamlin

**Pledge of Allegiance**

The Pledge of Allegiance was led by President Macklin.

**Presentation**

- 9 Mile Run presentation to propose a project that would reduce the amount of stormwater runoff from parking lots and improve the quality of runoff into the 9 mile run stream.

**Public Comment for Agenda Items**

1. N/A

**Agenda Items**

1. Discussion regarding letter of support for Growing Greener project.
  - Motion was made to support the initiative by 9 mile run to install green infrastructure in the Wallace Avenue and South Avenue parking lots.

*Motion: Ms. Edwards*

*Second: Ms. Atkins*

*A vote 5 – 0; Motion carried.*

2. **Resolution 19-056** – Promoting Brandon Rourke as Sergeant effective 12/16/2019.

*Motion: Ms. Edwards*

*Second: Mr. Scott*

*A vote 5 – 0; Motion carried.*

3. **Resolution 19-057** – Conditional Offer of Employment to Seth Taylor as Full-Time Police Officer contingent on the requirements of the collective bargaining agreement.

*Motion: Mr. Scott*

*Second: Ms. Edmunds*

*A vote 5 – 0; Motion carried.*

4. **Resolution 19-058** – Conditional Offer of Employment to Rachel Moore as Children’s Library Manager at a salary of \$37,500.00.

*Motion: Ms. Edmunds*

*Second: Ms. Atkins*

*A vote 5 – 0; Motion carried.*

5. **Resolution 19-059** – Conditional Offer of Employment to Michele Lackey as Finance Director at a salary of \$60,000.00.

*Motion: Mr. Scott*

*Second: Ms. Edmunds*

*A vote 5 – 0; Motion carried.*

6. **Resolution 19-060** – Appointing Vanessa McCarthy-Johnson to Planning Commission.

*Motion: Ms. Edwards*

*Second: Mr. Scott*

*A vote 5 – 0; Motion carried.*

7. **Resolution 19-061** – Appointing Burke J. O’Toole to Parks and Recreation Board.

*Motion: Ms. Edwards*

*Second: Ms. Edmunds*

*A vote 5 – 0; Motion carried.*

8. **Resolution 19-062** – Approving VPRP Application 217 Center Avenue – Ariel Alexander.

*Motion: Mr. Scott*

*Second: Ms. Edwards*

*A vote 5 – 0; Motion carried.*

9. Discussion regarding Wilkinsburg Library proposed library hours change for 2020.

- Starting January 1, 2020, the Wilkinsburg Public Library will be open 10am-7pm Monday through Thursday and 10am-5pm Friday & Saturday. The Eastridge Library will be open 12pm-7pm Monday through Thursday and 12pm-5pm Friday & Saturday.

10. Council Committee Reports:

- Mayor’s Report – Marita Garrett
  - i. Nothing to report
- Administrative Committee – Pamela Macklin, Chair
  - i. Nothing to report
- Blight/Capital Planning Committee – Pamela Macklin, Chair
  - i. Ardmore Wall is just about complete. Just awaiting the custom railing. The second phase of the project (parklet area) is out to bid.
  - ii. The Whitney Park project is awaiting sidewalk repairs.
  - iii. Wood Street 2-way project is going out to bid in January.
- Budget and Finance Committee – Michael Lefebvre, Chair
  - i. Nothing to report
- Planning Commission
  - i. Nothing to report
- Business Outreach and Jobs Development – Denise Edwards, Chair
  - i. Nothing to report
- Constituent Service & Special Events Committee – Vanessa McCarthy-Johnson, Chair
  - i. Ms. Atkins advised of the holiday concert at the Wilkinsburg Art and Culture center and food drive that happened on Monday December 2, 2019. The event was successful.
  - ii. There is a holiday party at the Wilkinsburg Art and Culture center this Saturday, December 7, 2019 from 12pm to 3pm. Non-perishable food for the food drive will still be accepted.
- Personnel & Policy and Procedure Committee – Paige Trice, Chair
  - i. Police department is almost up to full staff.

- Public Safety Committee – Vanessa McCarthy-Johnson, Chair
  - i. President Macklin advised that the increase of incidents in the Princeton Park area are not random. They have been targeted acts and are not expected to be an ongoing thing.
- Social Media and Promotions Committee – Denise Edwards, Chair
  - i. Nothing to report
- Manager’s Report – Donn Henderson
  - i. CDL Driver interviews will be held soon.
  - ii. Children’s Library Manager, and Finance Director were just hired.
  - iii. Now hiring for a clerk/secretary for the code enforcement office.
  - iv. Sergeant’s test was given.
  - v. Sewer line project was re-bid to alleviate some sewer infiltration.
  - vi. CDBG Grants have been submitted, awaiting answers.
  - vii. Camera installations are still being worked on.
  - viii. Paving hotbox for DPW has arrived.
  - ix. The Green, Clean, and Safe committee installed a tree in the Borough Building lobby.

**Public Comment/General Information**

1. Ken Chute – 1143 Jackson Street
  - a. Commented about his concerns about the homicide rates in Wilkinsburg.
2. Brenda Joyce-May – 417 Hampton Avenue
  - a. The Wilkinsburg Penn-Joint Water Authority just passed their budget for next year. Possible rate increase for fire hydrants, to be determined.

**Old Business**

1. N/A

**New Business**

1. Ms. Edwards presented flowers to Ms. Edmunds and welcomed her to council.

**Adjournment**

Motion to adjourn – Ms. Atkins  
 Seconded by – Ms. Edmunds  
 Meeting Adjourned at 8:00 p.m.

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Pamela Macklin  
 President Council